AGENDA
SAGINAW VALLEY COLLEGE
BOARD OF CONTROL
REGULAR MONTHLY MEETING
Board Room - Wickes Hall
Monday, July 8, 1974
7:30 p.m.

I. Call to Order by Chairman

II. Approval of Minutes of Regular Monthly Meeting held June 10, 1974

III. Official Representative of the Faculty Association

IV. Communications
1.) Letter from Joanne E. Gaba
2.) Letter from North Central Association (June 24, 1974)

V. Administrative Report
1.) Mural Begun on Cardinal Gymnasium
2.) Preliminary Report on SVC Students at Poulton College - England

VI. Appointment of Nominating Committee

VII. Committee Reports
1.) Academic Committee
   a.) Collective Bargaining Agreement with Faculty
   b.) Faculty Promotions

2.) Building Committee
   a.) Resolution re Remodeling of Cardinal Gymnasium
   b.) Resolutions re Building Contract for Additions to Doan Center
   c.) General Update on Campus Improvements

3.) Finance Committee
   a.) Resolution re Room and Board Charges

VIII. Other

IX. Adjournment
MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGE

REGULAR MONTHLY MEETING
SVC Board Room - Wickes Hall
July 8, 1974

Present: Arbury
Curtiss
Gilmore
Kendall
Runkel
Vaupre
Zahnow

Others Present: Bernier
Capitan
Dickey
Driver
Gross
Guimond
James
Kearns
Sharp
Smith & Wife
Yien
Students
Press (1)

Absent: Cartwright

I. CALL TO ORDER

The Chairman called the meeting to order at 7:30 p.m. and declared a quorum present.

II. MINUTES OF PREVIOUS MEETING

BM-400 Rev. Runkel moved approval of the minutes of the Regular Monthly Meeting held on June 10, 1974 as submitted. Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.
SVC BOARD OF CONTROL
Regular Monthly Meeting July 8, 1974 1974-53

III. OFFICIAL REPRESENTATIVE OF THE FACULTY ASS'N.

Dr. William Smith, President of the SVC Faculty Ass'n., reported that the Faculty Association officially ratified the contract issued by the two negotiating teams. Dr. Robert Yien, Chairman of the Faculty Association Bargaining Team, said that in a time when most institutions of higher education throughout the nation are facing a steady decrease in student enrollment, it is crucial for all of us working at a small, growing college to begin to ask how we can resolve internal differences and work in the direction of building a school attractive to students. The negotiations for the 1974-75 contract between the Board of Control and the Faculty Ass'n. were conducted in this spirit.

IV. COMMUNICATIONS

A. Letter from Joanne Gaba

Dr. Capitan read the following letter which he received from Joanne E. Gaba:

"As a 1972 alumni of your school, I am writing a very late letter to let you know how much I appreciate SVC. Having gone into both the field of teaching and into furthering my education with a M.A. in reading, I found SVC had given me a strong, rounded education that many other teacher-students around me lacked. I also wish to compliment the registrar's department for their prompt service and their notification to me of having sent my transcripts.

Most of all I would like you to know how much Mrs. Gibson's placement office has helped me. Only because of her "Career Opportunities Bulletin" did I hear of any English-reading teaching positions. With her help I learned the procedures of obtaining job interviews and what to expect during these interviews. Besides this, we put together a reference-credential file, which has become invaluable to me. Through Mrs. Gibson's help I signed a teaching contract. Once leaving SVC, it is nice to know that people like Mrs. Gibson are still there to help me."

B. North Central Association

Dr. Capitan said that the North Central Association have asked that two or three officers of the College meet with their Accreditation Review Board to discuss SVC's application for a Master's Program. Dr. Peterson, Dr. James, and
SVC BOARD OF CONTROL
Regular Monthly Meeting July 8, 1974 1974-54

Dr. Driver will travel to Chicago on July 24th for the meeting. The North Central Association will deliver their decision to SVC on July 26th.

V. ADMINISTRATIVE REPORT

A. Mural

Dr. Capitan said that the mural "The Dawn of Education" being painted by SVC students on one of the outside walls of Cardinal Gymnasium is nearly half finished. He commented: "It is an eye-catcher!"

B. Poulton College - England

Dr. Capitan said that the SVC students have returned after spending three weeks at Poulton College in England. They visited the Lake District, York, and Bronte country. Dr. Whittaker will give a full report on the trip at a later date. He indicated that it appears that it was a successful experience in international programs.

C. Admissions

The Admissions Report for June shows an over-all increase in admissions of 54.6 percent.

VI. APPOINTMENT OF NOMINATING COMMITTEE

BM-401 Rev. Runkel nominated Dr. Gilmore Chairman of a Nominating Committee with power to appoint his own committee, the Committee to nominate officers for the Board of Control for the ensuing year. Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.

VII. COMMITTEE REPORTS

A. Academic Committee

1. Collective Bargaining Agreement with Faculty

BM-402 Mrs. Arbury moved that the recommendation of the Academic Committee to accept the contract with the SVC Faculty Ass'n. for year 1974-75 be approved.
Rev. Runkel supported.
Ayes: Arbury, Curtiss, Kendall, Runkel, Vaupre, Zahnow, Gilmore
Absent: Cartwright

Motion carried.

2. Faculty Promotions

RES-197 Mrs. Arbury offered the following resolution for adoption:

WHEREAS, The Professional Practices Committee of the Faculty Association has recommended to the Administration, and the Administration concurs;

AND WHEREAS, This recommendation is in keeping with the contract between Saginaw Valley College and the Faculty Ass'n.

NOW, THEREFORE, BE IT RESOLVED That the following faculty members be promoted to the following ranks:

John Clinkenbeard - Professor
Charles Pelzer, Thomas Renna
William Smith, Robert Yien - Associate Professor

Dr. Gilmore seconded.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

3. Master's Program in College of Education

RES-198 Rev. Runkel offered the following resolution for adoption:

WHEREAS, The College of Education has made sound and constructive progress toward the establishment of a Master's Degree in the areas of educational administration and supervision.

NOW, THEREFORE, BE IT RESOLVED by the Board of Control of Saginaw Valley College that the College of Education is encouraged to proceed and further develop programs in these areas.

Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

4. Engineering & Technology Department

Mr. Graham presented a resolution requesting $22,000 for equipment and administrative costs to develop the program in Engineering & Technology for fiscal year 1975. The Committee thought it a reasonable request and recommended
Mrs. Arbury moved adoption of following resolution:
WHEREAS, It has been requested on behalf of Mr. Randall Wickes and the Wickes Foundation that an amount not to exceed $125,000 of accumulated income in the Development Fund be paid to Saginaw Valley College to subsidize the effort of starting an Engineering Program; and
WHEREAS, The available accumulated income exceeds the suggested amount; and
WHEREAS, The plan of releasing this money over a period of time was approved by the SVC Development Fund on November 12, 1973; and
WHEREAS, The previously released amount of $22,000 has been encumbered; and
WHEREAS, There is a need for fiscal year 1975 for $22,000 for equipment and administrative costs to develop this program.
NOW, THEREFORE, BE IT RESOLVED That $22,000 be requested to be released by SVC Development Fund for developmental costs for this program for fiscal year 1975.
Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

B. Building Committee

1. Progress Report

The theatre project is on schedule and it is anticipated the building will be ready for use by September 1, 1974.
Remodeling of Doan Center is progressing on schedule and it appears that it will be ready for use by the time students return for the Fall term.
Clearing of the site for the gymnasium addition began on June 17th, and it is expected that the building will be totally enclosed by end of this week.
The intramural field has been graded, topped with 6 inches of top soil and seeded.
The week of July 1st the State survey crew began gathering information on the property east of Davis Road as a possible site for the stadium.
Meetings on site lighting have been held with the contractor, State and College representatives, and all materials have been approved and on order.
2. Remodeling Cardinal Gymnasium

Dr. Gilmore offered the following resolution for adoption:

RES-200

WHEREAS, The Board of Control on June 10, 1974 authorized the Building Committee to approve bids, estimates and prices for the remodeling of Cardinal Gymnasium and instructed the Building Committee and the administration to proceed with the project; and

WHEREAS, The Committee has concluded that the basic construction should be done by Wobig Construction Company under the supervision of the Director of Physical Plant and has estimated the total cost of the project to be not more than $64,000.

NOW, THEREFORE, BE IT RESOLVED That the actions taken by the Building Committee in connection with this project are hereby ratified and affirmed; and

BE IT FURTHER RESOLVED That a sum not to exceed $64,000 is hereby authorized to be expended for this project from proceeds of the Forward '71 Campaign Fund held in the Designated Fund.

Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

3. Capital Expenditures for Athletics

Dr. Gilmore offered the following resolution for adoption:

RES-201

WHEREAS, A need is recognized for the following capital expenditures for several athletic programs:

Lockers, bins, shelves and tables - $15,000
Laundry equipment - 7,700
Stone for parking area - 2,000
Crushed stone for walk - 500
Carpeting - 2,500
Contingencies - 300

Total $28,000

NOW, THEREFORE, BE IT RESOLVED That a sum not to exceed $28,000 is hereby authorized to be expended for these items from proceeds of the Forward '71 Campaign Fund held in the Designated Fund.

Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.
4. Planting Grass

RES-202 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The recent cost of grading, adding topsoil, leveling and seeding 9.5 acres of campus land was $10,149.44; and
WHEREAS, The Bureau of Facilities of the Michigan Department of Administration has indicated that this can be paid to the College from an existing appropriation when properly supported by paid invoices.
NOW, THEREFORE, BE IT RESOLVED That the administration is hereby authorized to pay the contractors for this project subject to reimbursement from the State of Michigan.
Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

5. Theatre Project

RES-203 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The Board of Control on December 17, 1973 authorized the remodeling of the theatre; and
WHEREAS, No provision has been made for the payment of professional fees or contingencies.
NOW, THEREFORE, BE IT RESOLVED That the following expenditures are hereby authorized from proceeds of the Forward '71 Campaign Fund held in the Designated Fund:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Fees</td>
<td>$18,600</td>
</tr>
<tr>
<td>Contingencies</td>
<td>4,000</td>
</tr>
</tbody>
</table>

AND BE IT FURTHER RESOLVED That the Director of Physical Plant is hereby authorized to approve proposed expenditures from the contingency allowance with the approval of the Building Committee or its Chairman.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Runkel, Vaupre, Zahnow, Kendall
Absent: Cartwright

Resolution adopted.
C. Finance Committee

1. Room and Board Charges

RES-204 Mr. Zahnow moved adoption of the following resolution:
WHEREAS During the 1973-74 academic year the room and board charges at SVC have been the lowest in the State system; and
WHEREAS, Rising operating expenses make it impossible to continue using the existing rates.
NOW, THEREFORE, BE IT RESOLVED That effective September 1, 1974 the charges for the academic year, consisting of the Fall and Winter Semesters, will be as follows:

<table>
<thead>
<tr>
<th>Meals per week</th>
<th>21</th>
<th>15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room</td>
<td>$550</td>
<td>$550</td>
</tr>
<tr>
<td>Board</td>
<td>725</td>
<td>675</td>
</tr>
<tr>
<td>Total Charge</td>
<td>$1275</td>
<td>$1225</td>
</tr>
</tbody>
</table>

Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

2. TIAA Retirement Program

BM-403 Mr. Zahnow moved that effective July 1, 1974 the payroll deduction for all employees participating in the TIAA Retirement Plan be reduced from 5 per cent to 2½ per cent, up to the maximum FRA level, and that the contribution of the College to the plan be increased in the same amount.

Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.

VIII. OTHER

Mrs. Arbury suggested that a letter go forth from the Board of Control conveying condolence to Dr. Frank Waters and wife in the loss of their son.

Resignation of Dr. William Capitan

Mr. Curtiss read a letter of resignation from Dr. Capitan asking to be relieved from the responsibility of his position of Acting President of SVC.
The resignation is to be effective immediately as he is to begin his new duties at West Virginia Wesleyan College, Buckhannon, West Virginia, on July 9, 1974. Mr. Curtiss expressed regret at his leaving SVC, but wished him well on his new job.

Mr. Curtiss said that the Presidential Search Committee is moving as rapidly as can be expected. In the meantime, he thought it important that someone be appointed by the Board to serve as Acting President until a new president is appointed. He suggested that Dr. Walter T. James be appointed to serve as Acting President during the interim.

Mr. Kendall moved that Dr. Walter T. James be appointed to serve as Acting President of SVC with all the authority and responsibility of the position, effective immediately and until a new president has been appointed.

Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.

IX. ADJOURNMENT

There being no further business to transact, the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Charles B. Curtiss - Chairman

Dorothy D. Arbury - Secretary

Gladys A. Kearns - Recording Secretary