

A G E N D A

SAGINAW VALLEY COLLEGE

BOARD OF CONTROL

REGULAR MONTHLY MEETING

Board Room - Wickes Hall

Monday, July 8, 1974

7:30 p.m.

- I. Call to Order by Chairman
- II. Approval of Minutes of Regular Monthly Meeting held June 10, 1974
- III. Official Representative of the Faculty Association
- IV. Communications
 - 1.) Letter from Joanne E. Gaba
 - 2.) Letter from North Central Association (June 24, 1974)
- V. Administrative Report
 - 1.) Mural Begun on Cardinal Gymnasium
 - 2.) Preliminary Report on SVC Students at Poulton College - England
- VI. Appointment of Nominating Committee
- VII. Committee Reports
 - 1.) Academic Committee
 - a.) Collective Bargaining Agreement with Faculty
 - b.) Faculty Promotions
 - 2.) Building Committee
 - a.) Resolution re Remodeling of Cardinal Gymnasium
 - b.) Resolutions re Building Contract for Additions to Doan Center
 - c.) General Update on Campus Improvements
 - 3.) Finance Committee
 - a.) Resolution re Room and Board Charges
- VIII. Other
- IX. Adjournment

MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGE

REGULAR MONTHLY MEETING
SVC Board Room - Wickes Hall
July 8, 1974

Present: Arbury
Curtiss
Gilmore
Kendall
Runkel
Vaupre
Zahnow

Others

Present: Bernier
Capitan
Dickey
Driver
Gross
Guimond
James
Kearns
Sharp
Smith & Wife
Yien
Students
Press (1)

Absent: Cartwright

I. CALL TO ORDER

The Chairman called the meeting to order at 7:30 p.m. and declared a quorum present.

II. MINUTES OF PREVIOUS MEETING

BM-400 Rev. Runkel moved approval of the minutes of the Regular Monthly Meeting held on June 10, 1974 as submitted.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.

III. OFFICIAL REPRESENTATIVE OF THE FACULTY ASS'N,

Dr. William Smith, President of the SVC Faculty Ass'n., reported that the Faculty Association officially ratified the contract issued by the two negotiating teams. Dr. Robert Yien, Chairman of the Faculty Association Bargaining Team, said that in a time when most institutions of higher education throughout the nation are facing a steady decrease in student enrollment, it is crucial for all of us working at a small, growing college to begin to ask how we can resolve internal differences and work in the direction of building a school attractive to students. The negotiations for the 1974-75 contract between the Board of Control and the Faculty Ass'n. were conducted in this spirit.

IV. COMMUNICATIONS

A. Letter from Joanne Gaba

Dr. Capitan read the following letter which he received from Joanne E. Gaba:

"As a 1972 alumni of your school, I am writing a very late letter to let you know how much I appreciate SVC. Having gone into both the field of teaching and into furthering my education with a M.A. in reading, I found SVC had given me a strong, rounded education that many other teacher-students around me lacked. I also wish to compliment the registrar's department for their prompt service and their notification to me of having sent my transcripts.

Most of all I would like you to know how much Mrs. Gibson's placement office has helped me. Only because of her "Career Opportunities Bulletin" did I hear of any English-reading teaching positions. With her help I learned the procedures of obtaining job interviews and what to expect during these interviews. Besides this, we put together a reference-credential file, which has become invaluable to me. Through Mrs. Gibson's help I signed a teaching contract. Once leaving SVC, it is nice to know that people like Mrs. Gibson are still there to help me."

B. North Central Association

Dr. Capitan said that the North Central Association have asked that two or three officers of the College meet with their Accreditation Review Board to discuss SVC's application for a Master's Program. Dr. Peterson, Dr. James, and

Dr. Driver will travel to Chicago on July 24th for the meeting. The North Central Association will deliver their decision to SVC on July 26th.

V. ADMINISTRATIVE REPORT

A. Mural

Dr. Capitan said that the mural "The Dawn of Education" being painted by SVC students on one of the outside walls of Cardinal Gymnasium is nearly half finished. He commented: "It is an eye-catcher!"

B. Poulton College - England

Dr. Capitan said that the SVC students have returned after spending three weeks at Poulton College in England. They visited the Lake District, York, and Bronte country. Dr. Whittaker will give a full report on the trip at a later date. He indicated that it appears that it was a successful experience in international programs.

C. Admissions

The Admissions Report for June shows an over-all increase in admissions of 54.6 percent.

VI. APPOINTMENT OF NOMINATING COMMITTEE

BM-401 Rev. Runkel nominated Dr. Gilmore Chairman of a Nominating Committee with power to appoint his own committee, the Committee to nominate officers for the Board of Control for the ensuing year.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.

VII. COMMITTEE REPORTS

A. Academic Committee

1. Collective Bargaining Agreement with Faculty

BM-402 Mrs. Arbury moved that the recommendation of the Academic Committee to accept the contract with the SVC Faculty Ass'n. for year 1974-75 be approved.
Rev. Runkel supported.

Ayes: Arbury, Curtiss, Kendall, Runkel, Vaupre, Zahnow, Gilmore
Absent: Cartwright

Motion carried.

2. Faculty Promotions

RES-197 Mrs. Arbury offered the following resolution for adoption:
WHEREAS, The Professional Practices Committee of the Faculty
Association has recommended to the Administration, and the
Administration concurs;
AND WHEREAS, This recommendation is in keeping with the
contract between Saginaw Valley College and the Faculty Ass'n.
NOW, THEREFORE, BE IT RESOLVED That the following faculty
members be promoted to the following ranks:

<u>John Clinkenbeard</u>	- <u>Professor</u>
<u>Charles Pelzer, Thomas Renna</u>	- <u>Associate Professor</u>
<u>William Smith, Robert Yien</u>	<u>" "</u>

Dr. Gilmore seconded.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

- 3. Master's Program in College of Education

RES-198 Rev. Runkel offered the following resolution for adoption:
WHEREAS, The College of Education has made sound and con-
structive progress toward the establishment of a Master's
Degree in the areas of educational administration and super-
vision.
NOW, THEREFORE, BE IT RESOLVED by the Board of Control of
Saginaw Valley College that the College of Education is
encouraged to proceed and further develop programs in these
areas.

Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

- 4. Engineering & Technology Department

Mr. Graham presented a resolution requesting \$22,000 for equipment and administrative costs to develop the program in Engineering & Technology for fiscal year 1975. The Committee thought it a reasonable request and recommended

approval of the resolution.

RES-199 Mrs. Arbury moved adoption of following resolution:
WHEREAS, It has been requested on behalf of Mr. Randall
Wickes and the Wickes Foundation that an amount not to
exceed \$125,000 of accumulated income in the Development
Fund be paid to Saginaw Valley College to subsidize the
effort of starting an Engineering Program; and
WHEREAS, The available accumulated income exceeds the
suggested amount; and
WHEREAS, The plan of releasing this money over a period of
time was approved by the SVC Development Fund on November
12, 1973; and
WHEREAS, The previously released amount of \$22,000 has been
encumbered; and
WHEREAS, There is a need for fiscal year 1975 for \$22,000 for
equipment and administrative costs to develop this program.
NOW, THEREFORE, BE IT RESOLVED That \$22,000 be requested to
be released by SVC Development Fund for developmental costs
for this program for fiscal year 1975.
Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow

Absent: Cartwright

Resolution adopted.

B. Building Committee

1. Progress Report

The theatre project is on schedule and it is anticipated the building will be ready for use by September 1, 1974.

Remodeling of Doan Center is progressing on schedule and it appears that it will be ready for use by the time students return for the Fall term.

Clearing of the site for the gymnasium addition began on June 17th, and it is expected that the building will be totally enclosed by end of this week.

The intramural field has been graded, topped with 6 inches of top soil and seeded.

The week of July 1st the State survey crew began gathering information on the property east of Davis Road as a possible site for the stadium.

Meetings on site lighting have been held with the contractor, State and College representatives, and all materials have been approved and on order.

2. Remodeling Cardinal Gymnasium

RES-200 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The Board of Control on June 10, 1974 authorized
the Building Committee to approve bids, estimates and
prices for the remodeling of Cardinal Gymnasium and
instructed the Building Committee and the administration
to proceed with the project; and
WHEREAS, The Committee has concluded that the basic con-
struction should be done by Wobig Construction Company
under the supervision of the Director of Physical Plant
and has estimated the total cost of the project to be not
more than \$64,000.
NOW, THEREFORE, BE IT RESOLVED That the actions taken by
the Building Committee in connection with this project are
hereby ratified and affirmed; and
BE IT FURTHER RESOLVED That a sum not to exceed \$64,000 is
hereby authorized to be expended for this project from
proceeds of the Forward '71 Campaign Fund held in the
Designated Fund.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

3. Capital Expenditures for Athletics

RES-201 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, A need is recognized for the following capital
expenditures for several athletic programs:

<u>Lockers, bins, shelves and tables</u>	<u>- \$15,000</u>
<u>Laundry equipment</u>	<u>- 7,700</u>
<u>Stone for parking area</u>	<u>- 2,000</u>
<u>Crushed stone for walk</u>	<u>- 500</u>
<u>Carpeting</u>	<u>- 2,500</u>
<u>Contingencies</u>	<u>- 300</u>
<u>Total</u>	<u>\$28,000</u>

NOW, THEREFORE, BE IT RESOLVED That a sum not to exceed
\$28,000 is hereby authorized to be expended for these
items from proceeds of the Forward '71 Campaign Fund
held in the Designated Fund.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

4. Planting Grass

RES-202 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The recent cost of grading, adding topsoil,
leveling and seeding 9.5 acres of campus land was \$10,149.44;
and
WHEREAS, The Bureau of Facilities of the Michigan Department
of Administration has indicated that this can be paid to the
College from an existing appropriation when properly support-
ed by paid invoices.
NOW, THEREFORE, BE IT RESOLVED That the administration is
hereby authorized to pay the contractors for this project
subject to reimbursement from the State of Michigan.
Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

5. Theatre Project

RES-203 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The Board of Control on December 17, 1973 author-
ized the remodeling of the theatre; and
WHEREAS, No provision has been made for the payment of
professional fees or contingencies.
NOW, THEREFORE, BE IT RESOLVED That the following expendi-
tures are hereby authorized from proceeds of the Forward
'71 Campaign Fund held in the Designated Fund:

Professional Fees	-	\$18,600
Contingencies	-	4,000

AND BE IT FUREHER RESOLVED That the Director of Physical
Plant is hereby authorized to approve proposed expenditures
from the contingency allowance with the approval of the
Building Committee or its Chairman.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Runkel, Vaupre, Zahnow, Kendall
Absent: Cartwright

Resolution adopted.

C. Finance Committee

1. Room and Board Charges

RES-204 Mr. Zahnow moved adoption of the following resolution:
WHEREAS During the 1973-74 academic year the room and
board charges at SVC have been the lowest in the State
system; and
WHEREAS, Rising operating expenses make it impossible
to continue using the existing rates.
NOW, THEREFORE, BE IT RESOLVED That effective September
1, 1974 the charges for the academic year, consisting
of the Fall and Winter Semesters, will be as follows:

Meals per week	21	15
Room	\$ 550	\$ 550
Board	725	675
Total Charge	\$1275	\$1225

Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Resolution adopted.

2. TIAA Retirement Program

BM-403 Mr. Zahnow moved that effective July 1, 1974 the payroll
deduction for all employees participating in the TIAA
Retirement Plan be reduced from 5 per cent to 2½ per cent,
up to the maximum FICA level, and that the contribution of
the College to the plan be increased in the same amount.

Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

Motion carried.

VIII. OTHER

Mrs. Arbury suggested that a letter go forth from the Board of Control
conveying condolence to Dr. Frank Waters and wife in the loss of their son.

Resignation of Dr. William Capitan

Mr. Curtiss read a letter of resignation from Dr. Capitan asking to be
relieved from the responsibility of his position of Acting President of SVC.

The resignation is to be effective immediately as he is to begin his new duties at West Virginia Wesleyan College, Buckhannon, West Virginia, on July 9, 1974. Mr. Curtiss expressed regret at his leaving SVC, but wished him well on his new job.

Mr. Curtiss said that the Presidential Search Committee is moving as rapidly as can be expected. In the meantime, he thought it important that someone be appointed by the Board to serve as Acting President until a new president is appointed. He suggested that Dr. Walter T. James be appointed to serve as Acting President during the interim.

BM-404 Mr. Kendall moved that Dr. Walter T. James be appointed to serve as Acting President of SVC with all the authority and responsibility of the position, effective immediately and until a new president has been appointed.
Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Cartwright

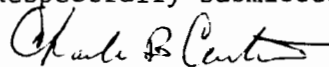
Motion carried.

IX. ADJOURNMENT

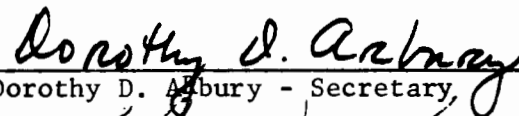
There being no further business to transact, the meeting adjourned at

8:35 p.m.

Respectfully submitted,



Charles B. Curtiss - Chairman



Dorothy D. Arbury - Secretary



Gladys A. Kearns - Recording Secretary

WTJ
gak