

A G E N D A

SAGINAW VALLEY COLLEGE

BOARD OF CONTROL  
REGULAR MONTHLY MEETING

Monday, Sept. 13, 1971 - 7:30 p.m.

Board Room - Wickes Hall

- 1.) Call to Order by Chairman
- 2.) Approval of Minutes of Regular Monthly Meeting of Aug. 9, 1971
- 3.) Administrative Reports
  - A.) The Common Fund
  - B.) HUD Resolutions
- 4.) Committee Reports
  - Building
  - Finance
  - Investment
  - Other Committees
- 5.) Communications
  - Dr. Chan
- 6.) Other Business
- 7.) Adjournment

## MINUTES

BOARD OF CONTROL  
SAGINAW VALLEY COLLEGEANNUAL ORGANIZATIONAL MEETING  
and  
REGULAR MONTHLY MEETINGSVC Board Room - Wickes Hall  
September 13, 1971

Present: Arbury  
Curtiss  
Gilmore  
Groening  
Kendall  
Vaupre  
Zahnow

## Others

Present: Driver  
Gross  
Kearns  
Marble  
Press (2)

Absent: Runkel, excused

## I. CALL TO ORDER

The Chairman called the meeting to order at 7:45 p.m.

## II. APPOINTMENTS TO BOARD OF CONTROL

The Chairman announced that on September 10, 1971, the Governor of the State of Michigan advised the following appointments to the Board of Control:

*8/12/71* Dr. Richard H. Gilmore, Saginaw, succeeding Maurice E. Brown, resigned, for a term expiring July 21, 1979.

Mr. Charles B. Curtiss, Bay City, succeeding himself, for a term expiring July 21, 1979.

Mr. Groening warmly welcomed Dr. Gilmore to the Board indicating his interest in SVC, having served as a member of the Board of Fellows.

The Chairman suggested that a farewell dinner be planned honoring Mr. Brown for his many years of service to SVC, and to education in general in the Saginaw Valley.

Mr. Zahnow offered the following Resolution for adoption:

RES-112 BECAUSE of his untiring efforts in behalf of higher education for the Saginaw Valley;  
BECAUSE he was one of the original members of the Committee of 300 that was organized as early as 1955 to seek higher education for this area;  
BECAUSE since then he has given unstintingly of his time and energies as Chairman of the Committee of 300, followed by his acceptance of the Chairmanship of the Delta College Board of Trustees during its formative years;  
BECAUSE he was one of the men who worked untiringly for the creation of a four-year college in this area;  
BECAUSE he has since the inception of Saginaw Valley College served as Vice Chairman of the Board of Control and as Chairman of the Building Committee that had the monumental task of bringing Saginaw Valley College into physical being;  
THE BOARD OF CONTROL of SAGINAW VALLEY COLLEGE hereby expresses its warmest appreciation to Maurice E. Brown and thanks him for the many hours of work he has given to Saginaw Valley College.  
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Resolution adopted.

### III. MINUTES OF PREVIOUS MEETING

The Chairman asked that BM-273 approved at the August 9, 1971 Meeting of the Board be corrected to include the following "election of officers"

BM-278 Mr. Kendall moved that the minutes of Regular Monthly Meeting held August 9, 1971 be approved as corrected.  
Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Motion approved.

IV. ELECTION OF OFFICERS

Mr. Groening entertained motion for nomination of chairman.

Mr. Kendall nominated Mr. Groening to be re-elected to serve as chairman.

Mr. Zahnow supported.

BM-279 Mr. Kendall moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Groening to be re-elected as chairman.  
Mr. Zahnow supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Vaupre, Zahnow

Absent: Runkel

Mr. Groening refrained from voting.

Motion carried.

Mr. Groening entertained motion for nomination of vice chairman.

Mrs. Arbury nominated Mr. Kendall to serve as vice chairman. Mr. Vaupre supported.

BM-280 Mrs. Arbury moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Kendall as vice chairman.  
Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Vaupre, Zahnow

Absent: Runkel

Mr. Kendall refrained from voting.

Motion carried

Mr. Groening entertained motion for nomination of secretary.

Mr. Zahnow nominated Mr. Curtiss, <sup>(32-141/71)</sup> be re-elected to serve as secretary.

Mr. Kendall supported.

BM-281 Mr. Vaupre moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Curtiss to be re-elected as secretary.  
Mr. Kendall supported.

Ayes: Arbury, Gilmore, Groening, Kendall, Vaupre, Zahnow

Absent: Runkel

Mr. Curtiss refrained from voting.

Motion carried.

Mr. Groening entertained motion for nomination of treasurer.

Mr. Curtiss nominated Mr. Zahnow be re-elected to serve as treasurer.

Mr. Kendall supported.

BM-282 Mr. Curtiss moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Zahnow to be re-elected as treasurer.

Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre

Absent: Runkel

Mr. Zahnow refrained from voting.

Motion carried.

#### V. COMMITTEE APPOINTMENTS

The Chairman announced committee appointments for the ensuing year as follows:

##### ACADEMIC COMMITTEE

Arbury - Chairman  
Kendall, John  
Zahnow  
Groening - ex-officio

##### INVESTMENT COMMITTEE

Zahnow - Chairman  
Driver  
Groening

##### BUILDING COMMITTEE

Vaupre - Chairman  
Arbury  
Curtiss  
Gilmore  
Groening - ex-officio

##### NOMENCLATURE COMMITTEE

Runkel - Chairman  
Gilmore  
Vaupre  
Zahnow  
Groening - ex-officio

##### FINANCE COMMITTEE

Zahnow - Chairman  
Curtiss  
Runkel  
Groening - ex-officio

VI. ADMINISTRATIVE REPORTS

A.) Association with Wayne State University

The President announced what he termed a "new and interesting" agreement between Wayne State University and SVC in the area of child care. The two schools have developed a coordinated child care curriculum which means courses offered in that area by either college will be accepted as transfer credit by the other. The program can lead to a child care certificate from Wayne meeting the licensing requirements for a director of a child care center to a Bachelor's degree in Human Development from Wayne or to certification as an elementary school teacher through SVC. Two courses in child development will begin at SVC October 1st.

B.) Library

There are a total of 63,732 volumes in the SVC library as of August 31, 1971.

C.) Fall Enrollment

The President reported that information on the analysis of the fall enrollment will be available soon, and an announcement will be made prior to the next meeting of the Board.

D.) The Common Fund

Mr. Zahnow, Chairman of the Investment Committee, reported on the Common Fund. He said that the Common Fund is a creature of the Ford Foundation who will employ experts to handle investments for colleges and universities. Since there are certain college funds which have to be invested, it is the Committee's recommendation that SVC join the Common Fund and invest between \$100,000 and \$200,000. This could be considered a pilot program, and not invest the entire portfolio of funds.

RES-113 Mr. Zahnow offered the following Resolution for adoption  
WHEREAS, The Common Fund commenced operations on July 1,  
1971, and  
WHEREAS The Investments Committee of Saginaw Valley College  
has recommended that it is appropriate and desirable that  
Saginaw Valley College should become a member of the Common  
Fund;  
NOW, THEREFORE, BE IT RESOLVED That each of the individual  
officers named below is hereby authorized at any time to  
invest any funds of Saginaw Valley College in The Common  
Fund, to request withdrawals, to transfer securities to  
The Common Fund, to elect or change distribution plans  
and to sign any documents or take any action necessary to  
accomplish and continue this intended relationship with  
The Common Fund:

William A. Groening, Jr.	-	Chairman
John W. Kendall	-	Vice Chairman
Melvin J. Zahnow	-	Treasurer
Samuel D. Marble	-	President
Russell B. Driver	-	Vice President

Mr. Curtiss supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Resolution adopted.

RES-114 Mr. Zahnow offered the following Custodian Account Reso-  
lution for the Common Fund for adoption:  
RESOLVED: That THE BANK OF NEW YORK of the City of New York  
(hereinafter in these resolutions referred to as the "Bank")  
be and it hereby is designated a custodian depository of this  
Corporation for the deposit of stocks, bonds, mortgages, se-  
curities, cash and/or other property now or hereafter held or  
owned by this Corporation, and is authorized to accept the  
deposit thereof from whatever source received;  
That the BANK, as such custodian depository, is authorized,  
though not obligated, to cause to be transferred to or regis-  
tered in the name of any nominee of the Bank all or any part  
of the securities transferred to it under these resolutions,  
and as to any such transfer or registration this Corporation  
shall at all times indemnify, exonerate, save, defend and  
keep the Bank, its successors and assigns, harmless from and  
against any and all claims, actions, and suits, and from and  
against any and all loss, damages, costs, charges, expense

and liability whatsoever, arising out of or in any way connected with such transfers into or registrations in the name of said nominee.

That the BANK, as such custodian depository, is authorized and directed, for the account of this Corporation, in connection with any such custodian account or accounts of the Corporation, to hold, exchange, acquire, buy sell pledge, collect, transfer or assign, deliver (whether against payment or receipt free of payment) and/or dispose of such stocks, bonds, securities, mortgages, cash and/or other property and take any action relating to any such securities or property (including any interest, dividends, or proceeds relating thereto) upon the written order of any one of the following or any of their successors in office.

<u>William A. Groening, Jr.</u>	<u>-</u>	<u>Chairman</u>
<u>John W. Kendall</u>	<u>-</u>	<u>Vice Chairman</u>
<u>Melvin J. Zahnow</u>	<u>-</u>	<u>Treasurer</u>
<u>Samuel D. Marble</u>	<u>-</u>	<u>President</u>
<u>Russell B. Driver</u>	<u>-</u>	<u>Vice President</u>

and

That the BANK, be/hereby is authorized to honor and pay all paper payable or endorsed to the order of the officer signing it; also to honor instructions for the delivery of securities to the officer authorizing such delivery.

That such officers as may be authorized to act for the Corporation under paragraph 3 hereof, be and they hereby are authorized, in the name and on behalf of this Corporation, to enter into, complete and execute an agreement in substantially the form of the Letter of Instructions governing the operation of a Custodian Account now generally used by the Bank.

That this resolution be communicated to the BANK, and remain in force until notice in writing to the contrary be given to the BANK and receipt of such notice acknowledged by it.

Mr. Curtiss supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Resolution adopted.

E.) HUD Loan Agreement and Grant Agreement Resolutions

Dr. Driver presented the following Resolutions which are the same resolutions as adopted previously by the Board, but reflect HUD's contract numbers.



RES-115 Mr. Zahnow offered the following Resolution for adoption:  
BE IT RESOLVED BY The Board of Control of Saginaw Valley  
College as follows:

SECTION 1. The pending Loan Agreement numbered Contract  
No. H(502)3487 and relating to the erection on the campus  
of Saginaw Valley College, an educational institution of  
higher learning located in Saginaw County, Michigan, three  
new dormitories to provide housing and appurtenant facili-  
ties for approximately 212 men and women students and a  
supervisor, by and between the Board of Control of Saginaw  
Valley College and the United States of America is hereby  
in all respects approved.

SECTION 2. The Chairman is hereby authorized and directed  
to execute the said Loan Agreement in two counterparts on  
behalf of Saginaw Valley College and the Secretary is here-  
by authorized and directed to impress and attest the official  
seal of Saginaw Valley College, on each such counterpart and  
to forward two such counterparts to the Department of Hous-  
ing and Urban Development, together with such other documents  
relative to the approval and execution of such counterparts  
and to this Resolution as may be required by the Government.

Dr. Gilmore supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Resolution adopted.

RES-116 Mr. Zahnow offered the following Resolution for adoption:  
BE IT RESOLVED BY the Board of Control of Saginaw Valley  
College as follows:

SECTION 1. The pending Grant Agreement numbered Contract  
No. H(502)3488 and relating to the erection on the campus  
of Saginaw Valley College, an educational institution of  
higher learning located in Saginaw County, Michigan, two  
new dormitories to house approximately 140 students, by and  
between the Board of Control of Saginaw Valley College and  
the United States of America is hereby in all respects  
approved.

SECTION 2. The Chairman is hereby authorized and directed to  
execute the said Grant Agreement in two counterparts on  
behalf of Saginaw Valley College and the Secretary is hereby  
authorized and directed to impress and attest the official  
seal of Saginaw Valley College, on each such counterpart and  
to forward two such counterparts to the Department of  
Housing and Urban Development, together with such other  
documents relative to the approval and execution of such  
counterparts and to this Resolution as may be required by  
the Government.

Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Resolution adopted.

VII. COMMITTEE REPORTS

A.) Building Committee

Mr. Vaupre reported the following in behalf of the Building Committee:

Parking Lots A & B have been expanded to accommodate 100 cars; gate bases and wiring are complete and gates can be installed at anytime on Lots A, B, & C. Work on Lot D is progressing.

Dormitory units F & G are now being used. Some landscaping and exterior lighting remain to complete the project.

The computer lab is being remodeled and air conditioned in Wickes Hall.

The studio for the radio station in the Project 66 building is completed. A building has been constructed at the tower site for the transmitter equipment and the tower is complete and ready for use.

Collings Circle has been extended beyond the gymnasium to parking Lot "D" and is now in use. The final grading of the shoulders and the seeding of this area remains to be completed.

A 54" storm sewer has been installed which will permit drainage for the westerly portion of the campus.

Bids were opened for sidewalk construction from Wickes Hall to the Cardinal Gym and to parking lot "D" and the tennis courts. The bids also included the sidewalks around the gym and the site landscaping in accordance with the plans designed by Grables, Mills and Young. Gregory Construction Company submitted the low bid.

BM-283 Mr. Vaupre moved that the firm of Gregory Construction Company be awarded the contract for sidewalk construction from Wickes Hall to the Cardinal Gymnasium and to parking Lot "D" and the tennis courts, including sidewalks around the gymnasium and site landscaping, for a total of \$39,442.55.  
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow

Absent: Runkel

Motion carried.

B.) Finance Committee

Mr. Zahnow presented a total budget of \$3,267,506 for fiscal year 1971-72, with some minor changes, and recommended its approval. He indicated that this amount is nearly \$500,000 less than the request and will require the efforts of everyone concerned to work very hard to remain within it.

BM-284 Mr. Zahnow moved adoption of budget of \$3,267,506 for fiscal year 1971-72, ending June 30, 1972, authorizing the Finance Committee to prepare changes and present details to the Board of Control as soon as possible.  
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow

Absent: Runkel

Motion carried.

C.) Nomenclature Committee

It was suggested by the Chairman that the Nomenclature Committee convene to consider a name for the south entrance off Pierce Road and also the new dormitory units.

VIII. COMMUNICATIONS

The Chairman read a communication directed to the Board of Control from Dr. Francis Chan, Assistant Professor of Physics, requesting ~~the~~ consideration

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of his promotion to the rank of Associate Professor.

BM-285 Mrs. Arbury moved that the request of Dr. Francis Chan for promotion to the rank of Associate Professor be referred back to the Rank and Tenure Committee with instructions to review the matter.  
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow  
Absent: Runkel

Motion carried.

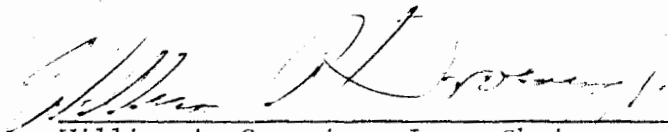
IX. OTHER MATTERS

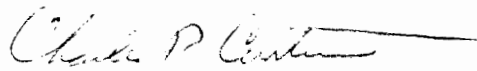
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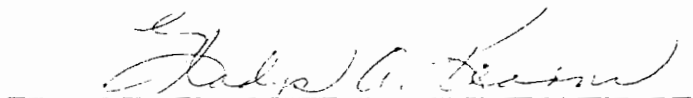
X. ADJOURNMENT

There being no further business to transact, the meeting adjourned at  
9:30 p.m.

Respectfully submitted,

  
William A. Groening, Jr. - Chairman

  
Charles B. Curtiss - Secretary

  
Gladys A. Kearns - Recording Secretary