

**A G E N D A**

**SAGINAW VALLEY COLLEGE**

**BOARD OF CONTROL  
ANNUAL ORGANIZATIONAL MEETING  
and  
REGULAR MONTHLY MEETING**

**Monday - August 14, 1967 - 7:30 p.m.**

**SVC CONFERENCE ROOM**

- 1.) Call to Order by Chairman
- 2.) Introduction of Newly Appointed Board Members
- 3.) Election of Officers
- 4.) Approval of Minutes of July 10, 1967 Meeting
- 5.) President's Report
- 6.) Vice President's Report
- 7.) Committee Reports
  - a.) Academic
  - b.) Building
- 8.) Communications
- 9.) Other Business
  - Expiration of terms of office: Fox and Treadway
- 10.) Adjournment

MINUTES

BOARD OF CONTROL  
SAGINAW VALLEY COLLEGE

ANNUAL ORGANIZATIONAL MEETING  
and  
REGULAR MONTHLY MEETING

S.V.C. Conference Room  
August 14, 1967

Present: Arbury  
Brown  
Curtiss  
Fox  
Groening  
Zahnow

Others

Present: Driver  
Kearns  
Kendall  
Marble  
Peale  
Press (2)

Absent: Treadway, excused

I. CALL TO ORDER

Mr. Groening called the meeting to order at 7:45 p.m.

II. INTRODUCTION OF NEWLY APPOINTED BOARD MEMBERS

The appointment of three Board members by Governor Romney has not been made.

III. ELECTION OF OFFICERS

Mr. Groening felt that new appointees should participate in the election of officers and suggested that the election be deferred until the September meeting.

BM-105 Mr. Brown moved that the election of officers be postponed until the September 11th meeting.  
Arbury seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Zahnow  
Absent: Treadway

Motion carried.

#### IV. MINUTES OF PREVIOUS MEETING

B:M-106 Mr. Zahnow moved that the minutes of the July 10, 1967 meeting be approved as submitted. Mr. Brown supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Zahnow  
Absent: Treadway

Motion carried.

#### V. REPORT OF PRESIDENT

##### A. Admissions

The predicted figure of 400 students for the fall term remains the same.

##### B. Library

The total number of volumes cataloged as of August 1st was 9,628 with 5,544 books being processed for a total of 15,172.

##### C. Sea Grant College

The National Science Foundation has been contacted for their recommendation on a study of the Great Lakes. Three projects were proposed by SVC: 1) the use of a computer for assembling material on the Great Lakes; 2) monitor the Great Lakes for radio-activity; 3) survey the bedrock of Lake Huron.

#### VI. REPORT OF VICE PRESIDENT

##### A. Financial Report

A Financial Statement of Income and Expense for period ending June 30, 1967 was distributed.

Mr. Driver indicated that a fifth revision of the 1967-68 operational budget is being prepared and as soon as completed will be presented to the Budget

Committee for approval. The SVC administration was authorized to work within the 1966-67 operational budget until the September 11th meeting.

Mr. Groening suggested that the Budget Committee be given a list of organizations to assess their value of belonging and establish a policy on membership.

B. Bookstore

Mr. Driver indicated that a number of discussions have taken place between administration and students in connection with need and arrangements for a college bookstore. It was proposed that the school hire a part-time person as manager, but that the bookstore be operated by students responsible to the administration. It was suggested that any income derived from the sale of books could be used to pay the bookstore manager. Profits would be in a separate account as an auxiliary fund. It was suggested that the initial bookstore should have a limited inventory and that the major part of the proceeds could be used for scholarship. It was felt that a year's experience was essential before a decision could be made.

RES-27 Mr. Fox moved that the following Resolution be adopted:

WHEREAS, the student leadership at Saginaw Valley College is interested in having a bookstore available which would handle textbooks and supplies, and the administration is interested in encouraging this venture and will provide space within the present and the proposed academic building.

NOW THEREFORE, be it resolved that the Board of Control of Saginaw Valley College is authorized to operate a bookstore as a non-profit organization within the meaning of Section 501 (c) of the Internal Revenue Code and which coincides with the educational purposes expressed

in the Articles of Incorporation of Saginaw Valley College.

BE IT FURTHER RESOLVED, That the College agrees to provide space for said bookstore, and to provide funds for the initial creation and for the continued maintenance of said bookstore when required.

FURTHER RESOLVED, That any profit received from the operation of said bookstore is to be used in a way approved by the student leadership and the administration at Saginaw Valley College in furtherance of the educational purposes of said institution.

Mr. Zahnow seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Zahnow  
Absent: Treadway

Resolution adopted.

C. Student Health and Accident Insurance

BM-107 Mr. Brown moved that the administration be authorized to establish a health insurance program for students, to be paid for at student expense. Mr. Fox supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Zahnow  
Absent: Treadway

Motion carried.

It was suggested that the plan be optional for local students but compulsory for international students.

D. Tax Sheltered Annuity Program for Faculty and Staff

Mr. Groening suggested that the administration make a study of a tax sheltered annuity program, and in cooperation with the college counsel present a recommendation for Board approval if interest warrants it.

**E. Sewage Pumping Station**

Mr. Driver recommended that a contract be entered into with the City of Zilwaukee to supply maintenance and service for the college sewage pumping station, including monthly inspections. At the present time, no one on the college staff is familiar with its operation. The contract would be automatically renewed each year with termination on ninety days notice. No cost figure was available but it was felt that the cost would be nominal.

BM-108 Mr. Curtiss moved that an agreement be entered into with the City of Zilwaukee for maintenance and service of the college sewage pumping station, the contract to be automatically renewed each year with termination on ninety days notice. Mr. Brown supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Zahnow  
Absent: Treadway

Motion carried.

**VII. COMMITTEE REPORTS****A. Academic Committee**

No report.

**B. Building Committee**

Mr. Brown reported that bids to construct the first academic building will be opened in the State Building Division in Lansing on August 17, 1967 at 2 p.m.

Bids for the first three units of a dormitory complex will be advertised this week, with the bids to be opened on the SVC Campus September 7, 1967 at 2 p.m. It is expected that the dormitory will be ready for occupancy by September, 1968.

The utilities in the first academic building and dormitories are not included in the bids. The State Building Division is working with Spicer

Engineering to get these items under way. It is understood that the landscaping around the dormitories is to be done by the College Planners and that any contracts signed with architects will be at the owner's discretion.

A portion of the present SVC building is being remodeled to provide space for ten additional faculty offices. Remodeling is under way to provide a language laboratory and a bookstore. Additional grading is being done on the parking lot and it is expected that the blacktopping will be completed prior to opening of the fall term. Since the announcement of the Sears Shopping Center on Bay Road, considerable interest has been generated in the Tittabawassee property owned by the college.

#### VIII. COMMUNICATIONS

Mr. Zahnow said that he had received a letter from Senator Lane and in behalf of members of the Board, as well as himself, a response should be forwarded to Senator Lane indicating that the school will cooperate. The President indicated his readiness to write such a letter.

#### IX. OTHER BUSINESS

President Marble said that an announcement from the Governor regarding appointments to Board of Control is expected at any time.

#### X. ADJOURNMENT

On motion, the meeting adjourned at 8:50 p.m.

Respectfully submitted,

  
Charles B. Curtiss - Secretary

  
Gladys A. Kearns - Recording Secretary