

A G E N D A

SAGINAW VALLEY COLLEGE

MONTHLY MEETING OF BOARD OF CONTROL

Monday - April 10, 1967 - 8 p.m.

SVC CONFERENCE ROOM

- 1.) Call to Order by Chairman
- 2.) Approval of Minutes of March 11, 1967 Meeting
- 3.) President's Report
- 4.) Vice President's Report
- 5.) Committee Reports
 - a.) Academic
 - b.) Building
 - c.) Finance
- 6.) Report of Representative of Student Government
- 7.) Communications
- 8.) Other Business
- 9.) Adjournment

MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGE

REGULAR MONTHLY MEETING

S.V.C. Conference Room
April 10, 1967

Present: Arbury
Brown
Curtiss
Fox
Groening
Treadway
Zahnow

Others

Present: Driver
Gross
Kearns
Marble
Peele
Press (2)

Absent: McCree, excused

I. CALL TO ORDER

Mr. Groening called the meeting to order at 8 p.m.

II. MINUTES OF PREVIOUS MEETING

BM-90 Mr. Brown moved that the minutes of the
March 11, 1967 meeting be approved as
submitted. Mr. Zahnow seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Motion carried.

III. REPORT OF PRESIDENT

A. Student Applications

President Marble reported that to date 150 applications have been received for the fall term. Perhaps as many as 150 more may apply before September 1, 1967.

Out of the total of 300 applications, about one-third or 100 students are expected to enroll as freshmen.

B. Library

Copies of the report on the progress of the library were distributed. The acquisition of books has been accelerated by the addition of more staff. At the present time, 5,409 volumes have been catalogued. The circulation of books and the student use of the reading room has increased noticeably.

C. Commencement

The Dean and faculty certified a list of students who had completed all requirements, and recommended that the Board authorize the award of Bachelor of Arts and Bachelor of Science degrees at the Annual Commencement which will be held on Saturday, April 22nd, at 3 o'clock in the afternoon.

BM-91 Mrs. Arbury moved that the President be authorized to award the Bachelor of Arts and Bachelor of Science degrees to the students certified by the Dean and faculty.
Mr. Fox seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Motion carried.

IV. REPORT OF VICE PRESIDENT

Mr. Driver distributed a copy of a Statement of Income and Expense for period ending March 31, 1967.

V. REPORT OF COMMITTEES

A. Academic Committee

Mrs. Arbury said that the Committee met to discuss the proposal for a Program in the Health Sciences prepared with the cooperation of Dean Ernest

Gardner, Dean of the School of Medicine, Wayne State University. President Marble asked for instruction from the Board if the proposal should go forward, and if so copies will be forwarded to the State Board of Education for their consideration. He indicated the possibility of having a proposal for a School of Engineering Science prepared sometime within the next week, and members of the Academic Committee were asked to meet with Brymer Williams for a luncheon meeting on Friday, April 21st.

The President indicated that the Engineering Proposal has not proceeded as rapidly as it was originally hoped due to the inability to secure adequate time from the consultant. It was felt that the Health Science Program should go forward even though the Program for Engineering is not ready for submission to the State Board of Education.

BM-92 Mr. Curtiss moved that the President be authorized to submit to the State Board of Education a proposal for a Program in Health Science. Mrs. Arbury seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Motion carried.

B. Building Committee

1.) Campus Planning

Mr. Brown said that after the discussion in the last meeting of the Board on responsibility for campus planning and architectural work, the Building Committee met with the State Building Division and representatives of Johnson, Johnson & Roy and Alden Dow Associates. It was decided that if the Alden firm had not done any extensive planning outside of the

building, namely, on the roads and parking lots, the work should be turned over to Johnson, Johnson & Roy as campus planner. If the work has been started outside the first building, then it should be completed by Alden Dow. The position of the State Buildings Division is that anything outside of the main academic building should be the responsibility of the campus planner. In a meeting, Allison indicated that only preliminary design on parking lots had been started, and that he was willing to relinquish his responsibility. It was agreed that the State Building Division would cancel contract for balance of campus development with Dow and issue new contract to Johnson, Johnson & Roy as the campus planning firm and to the Spicer Engineering Company. Mr. Brown indicated that the matter is well resolved with lines drawn and program going forward.

It was announced by Mr. Brown that Spicer Engineering has made arrangements with the Michigan State Buildings Division to begin work on the general plan for utilities for the college. Brown also reported that the general purpose academic building is on schedule and the basic steelwork will be ready for bidding within ten days. Complete working drawings for the \$4 million building should be ready for bidding June 1st.

It is expected that the plans for the first dormitory will be completed by May 1st.

2.) Interchange at I-75 and Freeland Road

Mr. Brown reported that Johnson, Johnson & Roy asked that the Board take action regarding the proposed Interchange at I-75, as the location of the interchange is one of the key factors needed to complete the final campus master plan report.

From studies made, it would appear that the safest, most convenient, and least expensive access to the campus would be at I-75 and Freeland Road.

BM-93 Mr. Brown moved that the Board strongly recommend that there be an interchange constructed at Freeland Road and I-75, and that such an interchange be an integral part of the college master plan.
Mr. Curtiss seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Motion carried.

3.) Condemnation Proceedings

Mr. Brown reported that it appears at this time that settlement will be made out of court on two pieces of property.

4.) Landscaping

Several months ago, proposals were received to do the landscape planting around the temporary building (Project No. 66), one from Begick Nursery in the amount of \$2,761.50 and the other from Bay Lawn Service in the amount of \$2,615.00. Johnson, Johnson & Roy felt that the plantings recommended by Begick

offered considerably more than the other proposal. Mr. Paumier suggested that drainage might be included in the Begick proposal in lieu of plantings or landscaping.

BM-94 Mrs. Treadway moved that the college administration be authorized to proceed with the Begick Nursery and Johnson, Johnson & Roy in developing the plan for landscaping and plantings for Project No. 66 with an amount not to exceed \$2,800. Mr. Brown seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Motion carried.

Mr. Brown indicated that Johnson, Johnson & Roy feel that at this time they should use the figure of \$80,000 as a possibility for landscaping near the general academic building. It is their hope to have some plans ready for plantings this fall.

C. Finance Committee

Mr. Zahnow reported that the Committee met for a discussion of the 1967-68 operating budget. Copies of the proposed budget of \$646,860 for an estimated 400 member student body were distributed to Board for consideration.

Mr. Zahnow said that among other items discussed was compensation levels, which matter will be considered only as general policy.

Mr. Zahnow asked the Board to consider the financing of the first dormitory, as well as subsequent dormitory buildings, as state appropriation will not be received. The matter will be brought up again in the near future, and Mr. Zahnow asked the Board to consider

whether SVC should finance the construction of the first building estimated to cost \$850,000, or pay for it.

BM-95 Mr. Zahnow moved that the proposed operating budget for 1967-68 in an amount of \$646,860 be approved. Mr. Curtiss seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Motion carried.

(NOTE: Budget part of Official Minutes)

VI. REPORT OF REPRESENTATIVE OF STUDENT GOVERNMENT

President Marble said that a draft of the Constitution of the Student Government was presented to the Board at their last meeting. Since that time, the proposal has been revised and adopted by the Student Government. Mark Peele, the newly-elected Vice President of the Student Government, distributed copies of the revised Constitution as adopted by the Student Body, and asked if the Board would consider it for adoption. He said that it was the intention of the Student Body to have the Constitution read into the minutes of the Board of Control so the Student Government can carry the recognition of the Board. Mr. Peele indicated that the Committee decided to draft their own constitution rather than follow that of another institution, as most college constitutions are designed for "attack and combat rather than for co-existence". The student body adopted the Constitution by a vote of 71-8.

Mr. Groening asked the Board to be prepared to take action on the Constitution at the May meeting. President Marble invited Mark Peele to attend future meetings of the Board, and indicated to him that he would be notified in advance of the meetings.

VII. COMMUNICATIONS

None.

VIII. OTHER BUSINESS

A. Assignment of Stock Certificates

Mr. Curtiss recommended that a previous Resolution requiring the signature of two officers for the sale or transfer of stock certificates and including his name among the list of officers so authorized to sign be changed to one officers' signature and removing Mr. Curtiss' signature.

RES-22 Mr. Curtiss moved that RES-19 adopted January 14, 1967 be rescinded, and offered the following Resolution for adoption:

(see following page for Resolution)

Mr. Brown seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow
Absent: McCree

Resolution adopted.

B. Miscellaneous Stock

Mr. Zahnow proposed that stock valued at \$25,000 at the time it was given to the college be disposed of at time market appears to be most favorable.

C. T.I.A.A. Retirement

Mr. Driver suggested that the following referendum be adopted to cover employees who are presently members of the T.I.A.A. Retirement Program.

RES-23 Mr. Brown moved that the following Resolution be adopted:

RESOLVED: That, pursuant to the provisions of Sec. 21 (a) of Act No. 205 of the Public Acts of 1951, as amended by Act No. 39 of the Public

RGD-22

BE IT RESOLVED: That this corporation, Saginaw Valley College, a Constitutional Corporation of the State of Michigan, be, and it hereby is, authorized and empowered to open and maintain an account with MERRILL LYNCH, PIERCE, FENNER & SMITH INCORPORATED, and its successors, by merger, consolidation or otherwise, and assigns, hereinafter called the brokers, for the purchase and sale of stocks, bonds or securities, on exchanges of which the brokers are members or otherwise, and that any of the officers hereinafter named be, and he hereby is, authorized to give written or verbal instructions by telephone, or telegraph, or otherwise, to the brokers to buy or sell stocks, bonds, or securities, either for immediate or future delivery and, if he deems proper to secure payment therefor with property of this corporation to the extent permitted by law; and he shall at all times have authority in every way to bind and obligate this corporation for the carrying out of any contract, arrangement or transaction which shall, for or on behalf of this corporation, be entered into or made with or through the brokers; and that the brokers are authorized to receive from this corporation, checks and drafts drawn upon the funds of this corporation by any officer or employee of this corporation, and to apply the same to the credit of this corporation or to its account with said brokers and the said brokers are authorized to receive from said officer(s) or from any other officer or employee of this corporation, stocks, bonds, or other security for the account of this corporation with said brokers; said brokers are further authorized to accept instructions from any officer herein named as to the delivery of stocks, bonds, or other securities from the account of this corporation and at his direction to cause certificates of stocks, bonds, and other securities held in said account to be transferred to the name of this corporation in the discretion of said officer; and delivery to any such officer of such stocks, bonds, or securities, issued as directed by him, shall be deemed delivery to this corporation; and any such officer shall have the fullest authority at all times with reference to any transaction deemed by him to be proper to make or enter into for or on behalf of this corporation with the brokers or others. All confirmations, notices and demands upon this corporation may be delivered by the brokers verbally or in writing, or by telegraph, or by telephone to any such officer and he is authorized to empower any person, or persons, that he deems proper, at any time, or times, to do any and all things that he is hereinbefore authorized to do. That this resolution shall be and remain in full force and effect until written notice of the revocation hereof shall be delivered to the brokers. The officer(s) herein referred to are named as follows, to-wit:

- (1) William A. Groening, Jr., Chairman
- Maurice E. Brown, Vice Chairman
- Melvin J. Zahnow, Treasurer
- Samuel D. Marble, President
- Russell B. Driver, Vice President

FURTHER RESOLVED, That the resolution of this Board adopted January 14, 1967, authorizing certain officers of the corporation to trade for cash accounts be and the same is hereby revoked.

I, Charles B. Curtiss, Secretary of the Board of Control of Saginaw Valley College hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the unanimous vote of

(continued)

the Board of Control of said Saginaw Valley College at a meeting thereof
duly

called and held at the office of said College on the 10th day of April, 1967,
at which meeting a quorum of members was present and voting; that said
resolution appears in the minutes of said meeting, and that the same has
not been rescinded or modified and is now in full force and effect.

I further certify that said corporation is duly organized and existing,
and has the power to take the action called for by the foregoing resolution.

SEAL

Secretary

Acts of 1955, the Board of Control of Saginaw Valley College hereby requests the Governor of the State of Michigan to authorize a referendum to be held in conformity with the provisions of Public Law 761, 83rd Congress, 2nd Session among the employees of Saginaw Valley College who are presently members of the retirement plan maintained by the Teachers Insurance and Annuity Association of America.

Mr. Fox seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow

Nays: McCree

Resolution adopted.

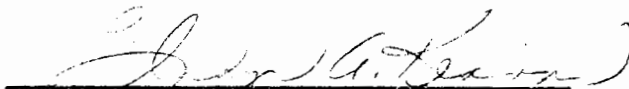
IX. ADJOURNMENT

On motion, the meeting adjourned at 10 p.m.

Respectfully submitted,



Charles B. Curtiss - Secretary



Gladys A. Kearns - Recording Secretary

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SAGINAW VALLEY COLLEGE
University Center, Michigan
OPERATING BUDGET FOR 1967-68
Revised April, 1967

	1966-67 <u>Allocations</u>	1967-68 Proposed <u>Budget</u>
INCOME:		
Tuition and fees (net)	\$ 39,025	\$ 75,743
Federal grants	5,000	5,000
Private gifts and grants	5,000	10,000
Capital Development subsidy		11,020
State appropriation	<u>431,473</u>	<u>559,194</u>
Total income	<u>\$480,498</u>	<u>\$660,957</u>
EXPENSES:		
Instruction and Departmental Research:		
Salaries	\$ 86,600	\$162,186
Fringe benefits	8,950	16,544
Student help		1,000
Services and supplies	1,000	3,000
Travel	1,000	3,000
Equipment for natural science laboratory		4,000
Equipment for faculty offices		5,300
Other equipment	<u>2,200</u>	
	<u>99,750</u>	<u>195,030</u>
Other Educational Services:		
Salaries	26,200	38,540
Fringe benefits	3,020	3,930
Student help		1,000
Commencement expenses	2,000	2,000
Postage and printing	7,950	6,700
Telephone	1,000	1,000
Other services and supplies	2,550	2,550
Equipment	<u>1,500</u>	<u>100</u>
	<u>44,220</u>	<u>55,820</u>
Libraries:		
Salaries	25,450	37,226
Fringe benefits	2,550	3,794
Student help		1,000
Book acquisitions and miscellaneous		
Supplies	121,000	140,000
Equipment	<u>4,500</u>	<u>1,400</u>
	<u>153,500</u>	<u>183,420</u>
Student Services:		
Salaries	8,500	
Fringe benefits	850	
Services and supplies	500	500
Equipment	<u>1,500</u>	
	<u>11,350</u>	<u>500</u>

Operating Budget for 1967-68
Revised April, 1967

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	<u>1966-67</u> <u>Allocations</u>	<u>1967-68</u> <u>Proposed</u> <u>Budget</u>
Public Service:		
Salaries	16,000	24,300
Fringe benefits	1,600	2,480
Services and supplies	1,500	1,500
Equipment	1,200	
	<u>20,300</u>	<u>28,280</u>
General Administration:		
Salaries	88,100	98,030
Fringe benefits	8,810	10,000
Meetings		1,200
Telephone	2,482	3,800
Travel	1,200	3,000
Postage and printing	400	1,500
President's home, maintenance and utilities	1,400	1,450
Professional fees	500	6,000
Planning activities:		
Johnson, Johnson & Roy		6,000
University Center Planning Commission		2,000
Travel		2,000
Publications		1,500
Other services and supplies		2,350
Equipment	1,000	1,200
	<u>103,892</u>	<u>140,030</u>
Business Operation:		
Salaries	8,000	15,165
Fringe benefits	800	1,545
Insurance	1,100	1,500
Postage and printing	300	550
Other services and supplies	400	650
Equipment	700	500
	<u>11,300</u>	<u>19,910</u>
Operation and Maintenance of Plant:		
Salaries	8,000	11,180
Fringe benefits	800	1,140
Student help		1,000
Rental of facilities	6,636	2,800
Electricity	1,810	2,900
Gas	940	1,500
Other services, supplies and utilities		2,850
Equipment	18,000	500
	<u>36,186</u>	<u>23,870</u>
Total expenses	<u>\$480,498</u>	<u>\$646,860</u>
Balance for contingencies		<u>\$ 14,097</u>