

# A G E N D A

## SAGINAW VALLEY COLLEGE

### MONTHLY MEETING OF BOARD OF CONTROL

Saturday, December 10, 1966 - 10 a.m.

SVC Conference Room at Delta College

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- 1.) Call to Order by Chairman
- 2.) Approval of Minutes of November 14, 1966 Meeting
- 3.) President's Report
- 4.) Development Fund Audit  
  
Advise Internal Revenue Service of changes in  
operational status of SVC Development Fund.
- 5.) Committee Reports
  - a.) Academic Committee  
Policy Manual  
Teacher Education
  - b.) Building Committee  
Campus Plan  
Design Plans for Academic Building  
Authorization to Apply for Self-Liquidating  
Dormitory in 1967 Legislative Session.  
Condemnation Procedures
- 6.) Communications
- 7.) Other Business
- 8.) Adjournment

## MINUTES

BOARD OF CONTROL  
SAGINAW VALLEY COLLEGE

## REGULAR MONTHLY MEETING

S.V.C. Conference Room  
December 10, 1966

Present: Arbury  
Brown  
Curtiss  
Fox  
Groening  
Treadway  
Zahnow

Others  
Present: Driver  
Kearns  
Marble  
Press (3)

Absent: McCree, excused

## I. CALL TO ORDER

Mr. Groening called the meeting to order at 11:23 a.m.

## II. MINUTES OF PREVIOUS MEETING

One correction was noted for minutes of November 14, 1966 meeting as follows: Last paragraph, page 2, word should be "memento".

BM-75 Mrs. Arbury moved that the minutes of November 14, 1966 meeting be approved as corrected. Mr. Brown seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

## III. REPORT OF PRESIDENT

A. Conference on Public-Private Affiliation

Members of the Board of Control were invited to attend the Conference on public-private education to be held on Wednesday, December 14th, from 10 to 3 p.m. at Howard Johnson's Restaurant, Bay City.

**B. Conference on School of Health Sciences**

The Conference on a proposed program in Health Sciences with members of the health professions and with Dean Ernest Gardner of the School of Medicine at Wayne State University was very favorable. It is expected that letters approving the establishing of such a program will be received.

**C. Graduate Study**

Discussions with representatives of the three major Universities regarding a cooperative program of graduate study with SVC have been suspended for the time being.

**D. Admissions**

A total of 101 applications have been received for the winter term. Of this figure, 87 are transfers and 11 are first time in college. To date, 32 students have been admitted.

**E. Miscellaneous**

Discussions have been started in Washington on the International Education Act and Sea Grant College Program.

The development of a Board of Fellows has been progressing.

A proposal from University and College Associates was received indicating that they may be retained for six months for a fee of \$2,500. Mr. Groening felt that it is a matter the SVC Development Fund should handle. Mr. Brown suggested that the matter be discussed with James Harvey and Al Cederberg. Mr. Groening requested the President to

reproduce the letter from University and College Associates and forward it to members of the Board. The matter will be taken up at the January meeting for final action.

NOTE: Mr. Groening called for a meeting of the SVC Development Fund in January.

The Michigan Council of State College Presidents have invited members of the State Board of Education to meet with them on Tuesday, December 20th. The group will meet for dinner at 6 p.m. in the Manor Room of the Albert Pick Motor Hotel in Lansing. Members of the State Council will meet prior to the dinner meeting for a short business meeting and they have invited a representative of each Governing Board to sit in on the afternoon session at 3 p.m. in Room 102, Kellogg Center, East Lansing. President Marble asked the Chairman to indicate to him the desire of the Board.

#### IV. DEVELOPMENT FUND AUDIT

A. Copies of the annual audit were distributed.

B. Mr. Groening suggested that James Kendall be consulted regarding the matter of advising the Internal Revenue Service of changes in the operational status of SVC Development Fund.

#### V. REPORT OF COMMITTEES

A. Academic Committee

1.) Policy Manual

Mrs. Arbury called on Dr. Driver to report on the policy manual revisions. Dr. Driver passed out a sheet listing the proposed changes, a copy of which follows:

POLICIES MANUAL FOR SAGINAW VALLEY COLLEGE  
Discussion Points Based on Draft Discussed at  
Meeting of Board of Control on November 14, 1966

**Section 7.A.2. TYPES OF CONTRACT (page 7)**

Present wording: "Salary will be paid in twenty-six equal checks, issued one every two weeks."

Proposed wording: "Salary will be paid in twenty-four equal checks, issued semi-monthly."

Reasons: To equalize the number of paydays in each month and quarter and fiscal year thus facilitating and improving financial reporting; to conform to other sections of the proposed manual.

**Section 9.D. CONTRIBUTIONS TO RETIREMENT PLAN (page 9)**

If the maximum amount going into the CREF retirement certificate is limited to 50% of the contribution, as at present, the College is more certain that the employee will receive during his retirement years payments which are adequate in terms of the number of dollars. On the other hand, if the limit is raised to 75%, as now permitted by TIAA, the checks received by the employee during retirement will be more responsive to fluctuations in the value of the common stocks held by CREF. This would give the retired annuitant more protection against inflation and less protection against a period of deflation or depression. To keep the present policy would be in line with the College's obligation to provide a secure retirement plan. To permit an increase in the CREF investment would allow to each employee more flexibility in planning his individual retirement needs in relation to his other sources of retirement income, such as social security and insurance.

**Section 12. PART-TIME EMPLOYMENT (page 11)**

Strike out the sentence: "Remuneration for teaching will be calculated at the rate of \$150 per credit hour."

Reasons: The budget for 1967-68 proposes increasing this rate to \$165. Also, from time to time it is necessary to make an exception to the established rate.

**Section 18. EXTENSION, EVENING, AND ADULT EDUCATION TEACHING (page 13)**

Strike out the sentence: "The instructor is paid on the basis of \$150 per credit hour, plus an allowance for transportation."

Reasons: Same as above.

**Section 27. THE SENATE OF SAGINAW VALLEY COLLEGE, ARTICLE II, Section 1 (page 17)**

Present wording: "(h) the Vice President for Business;"

Proposed wording: "(b) the Vice Presidents"

Reasons: To include any and all Vice Presidents of the College in the membership of the Senate.

Mr. Zahnow felt that a conservative position would be to maintain the present basis of 50% maximum contribution to CREF retirement plan. Mr. Groening agreed with this philosophy.

BM-76 Mr. Zahnow moved that proposed changes be approved and incorporated in the revised copy of the Policy Manual with the exception of the Retirement Program. Mrs. Arbury seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

2.) Teacher Education

The Visitation Committee appointed by the State Board of Education met with members of the SVC Administrative Staff, faculty, and Board of Control to investigate the possibility of establishing a Program in Teacher Education. The Committee asked for additional information which will be supplied to them. The Committee will prepare and submit a written report of their findings and recommendations.

A luncheon meeting of the Academic Committee was scheduled for Thursday, January 5th, at Howard Johnson's Restaurant.

B. Building Committee

1.) Campus Plan

Mr. Brown reported that the Building Committee met with members of the architectural firm of Johnson, Johnson & Roy and the State Building Division to review the proposed campus plan. The State Building Division approved the plan.

BM-77 Mrs. Treadway moved that the five-unit campus plan to accommodate 20,000 students be approved.  
Mr. Fox Supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, and Zahnow.  
Absent: McCree

The motion carried.

The campus plan will include a central core containing an administration building, library, auditorium, and engineering-science facility. Surrounding the core will be the five academic units, also referred to as subcampuses, each to serve about 4,000 students. The subcampuses will include academic buildings, residences, student centers, and parking areas.

2.) Academic Building

A few minor changes were made in the design of the building, and it was the Committee's recommendation that the Board go ahead and get approval of the Joint Fiscal Agency as soon as possible.

3.) Self-Liquidating Dormitory

RES-17 Mr. Curtiss offered a Resolution that the College be authorized to apply to the Legislature for permission to build a self-liquidating dormitory to serve 200 students at a cost of \$1½ million.  
Mr. Fox supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, and Zahnow.  
Absent: McCree

Resolution adopted.

4.) Water Storage Tower

A low bid of \$73,250 was submitted by the Universal Tank and Iron Works of Indianapolis, Indiana to construct a water storage tower on the campus. Maurice Brown asked for time to study the bid.

5.) Condemnation Proceedings

Mr. Cisneros, Assistant Attorney General for State of Michigan, indicated that papers are drawn for condemnation and that proceedings will be initiated before the year end.

## VI. COMMUNICATIONS

None

## VII. OTHER BUSINESS

A. University Center Regional Planning Commission

Mr. Curtiss reported that representatives of the University Center Regional Planning Commission met with Housing Urban Development (H.U.D.) regarding an application for 701 Federal funds to finance Planning Commission. The Commission was informed that as of October 4, 1966, H.U.D. had declared a moratorium on these funds, and it will not be possible to consider receiving any funds in less than fifteen months and possibly eighteen months. Mr. Curtiss said that it was suggested that the Planning Commission Consultant proceed with the four governing bodies involved, and if 701 funds are not available that each body contribute their proportionate share of cost. From the viewpoint of the College, he felt that it was imperative that we go ahead. President Marble asked if financial assistance might be received from the State of Michigan.

It was the feeling of the Board that the U.C.R.P.C. should proceed with the program, utilizing the \$8,000 that has been appropriated by the four participating agencies, and after the funds have been used the matter will be reviewed.

B. Delta College Facilities

BM-78 Mr. Curtiss moved that the President or Chairman of the Board write to the President of Delta College thanking them for use of facilities for SVC Board meetings. Mr. Brown supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, and Zahnow.  
Absent: McCree

The motion carried.

C. Travel Reimbursement for Board Members


Mr. Driver reported that the present policy of other institutions is to reimburse Board travel at the rate of 8¢ a mile and to pay out-of-pocket expenses. Mr. Groening referred the matter to the Budget Committee for their consideration and recommendation at a future meeting of the Board.

## VIII. ADJOURNMENT

On motion, the meeting adjourned at 12:40 p.m.

Respectfully submitted,

  
Charles B. Curtiss - Secretary

  
Gladys A. Kearns - Recording Secretary

SDM  
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