

# A G E N D A

## SAGINAW VALLEY COLLEGE

### Annual Organizational Meeting and Regular Monthly Meeting of Board of Control

Monday - August 8, 1966 - 7:30 p.m.

S.V.C. Conference Room

- 1.) Call to Order by Chairman
- 2.) Election of Officers
- 3.) Approval of Minutes of July 11, 1966 Meeting
- 4.) President's Report
- 5.) Treasurer's Report
  - Approval of Accounts Payable
  - Chancery Resolution
- 6.) Committee Reports
  - a.) Academic
  - b.) Building
    - Contracts for sewage disposal
    - Approval of change orders on building contract
    - Action on condemnation on certain properties  
in Sec. 23
    - General report
- 7.) Report on U.C. Regional Planning Commission
- 8.) Communications
- 9.) Other Business
- 10.) Adjournment

## III. MINUTES OF PREVIOUS MEETING

BM-54 Mr. Brown moved that the minutes of July 11, 1966 Meeting be approved as submitted to the Board.  
Seconded by Mrs. Arbury.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

## IV. REPORT OF PRESIDENT

A. Admissions

President Marble reported that the projected figure of 200 students for the fall term is about "on target". A larger number of applications has been received than expected and the quality of students is good. More students than anticipated are seeking transfer on the junior and senior levels from other schools. Transfer students are not admitted unless they are in good standing.

B. General

A total of 1,865 books have been cataloged and processed, and it is expected that by September there will be a collection of 2,000 volumes. A grant of \$5,000 has been received from the U.S. Office of Education for the acquisition of books.

Word was received by telephone that the State Senate Appropriations Committee approved the program for the first academic building, which means that the architects can proceed with the schematic drawings.

The President expressed appreciation to the press for the helpful articles on the Statement of Objectives Report "Design for a College".

Delta College indicated that it would provide office and class-

room space for S.V.C. until the temporary building is ready for occupancy, hopefully mid-October. Negotiations with Delta for use of its science laboratory equipment for the next two years or until S.V.C. has its own facilities have been initiated.

## V. REPORT OF TREASURER

### A. Accounts Payable

Mr. Zahnow presented Accounts Payable in the amount of \$6,226.01, \$4,198.74 covering cost of book acquisitions and cataloguing services.

BM-55 Mr. Zahnow moved that the Accounts Payable totalling \$6,226.01 be paid. Mr. Curtiss seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

NOTE: List of Accounts Payable part of Official Minutes.

### B. Chancery Resolution

At the suggestion of Mr. Zahnow that the Chancery Gift to the Development Fund reflect as a separate item in the Accounting System, Mrs. Treadway offered the following Resolution:

RES-13 RESOLVED, That the gift of \$10,000 from the Chancery Office of the Diocese of Saginaw shall be invested in such a way that this sum of money and the earnings accrued from it may be identified, and shall not be spent without the approval of the Board of Control of Saginaw Valley College. Mr. Curtiss seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

Resolution adopted.

## VI. REPORT OF COMMITTEES

### A. Academic Committee

Mrs. Arbury reported that Dr. Hetenyi's report on the proposed

Teacher Education Program has been received and a meeting of the Committee has been scheduled to discuss it.

B. Building Committee

Mr. Brown reported that 583 acres of land have been acquired at an average cost of \$1,519 per acre. All but three parcels of property in the section have been acquired.

There next followed a discussion of a resolution requesting the State Attorney General to initiate condemnation proceedings if necessary to acquire the balance of the property. Mr. Groening asked that a proper resolution be presented at the next meeting of the Board for approval.

State appropriation to Saginaw Valley College is as follows:

State Appropriation for Project No. 66 - \$ 272,000

State Appropriation for Campus Improvement  
including water, sewage, roads and  
lighting 723,000

State Appropriation for Campus Landscaping 200,000

Total State Appropriation \$1,195,000

Mr. Brown reported that a contract has been signed with National MCI Construction Co. of Urbana, Illinois, for the construction of a maintenance and storage building to be used as temporary classroom space known as Project 66 in the amount of \$207,820., and construction is now underway.

Mr. Brown asked for Board approval on the following change orders:

BM-56 Mr. Curtiss moved approval of brick veneer for building at a cost of \$13,000 and parking lot base at \$6,170. Mr. Zahnow seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

BM-57 Mr. Zahnow moved approval of a three-phase power line from panel in building to sewage pumping station at a maximum cost of \$500. (State requires a 12 h.p. motor be installed in pumping station.) Mr. Fox seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

Mr. Brown indicated that other changes will be those required by State Health Department and probably without cost.

Mr. Arthur Zimmermann of the State Building Division has been appointed as supervisor of construction of the building. Mr. Robert Thiel, a Saginaw architect, has been hired by the State as "Clerk of the Works" for construction. The State has requested that S.V.C. pay the general contractor and requisition the State for funds for payment of bills as they are received. The first requisition for \$75,000 has been sent to the State Building Division. The contractor indicated that construction is "on target", and expects to have building completed by October 15th.

Mr. Brown advised that bids on the sewage system (force main) and waterline will be opened on August 11 in Lansing. The State will let the contracts, and it is hoped that they will write a "Letter of Intent" so that work may be commenced without delay.

BM-58 Mr. Brown moved that the Board of Control of S.V.C. request the State Building Division enter into a contract with Alden Dow, Inc. for Campus Improvement Project including water, sewage, roads, and lighting at a total estimated cost of \$723,000. Mr. Zahnow seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

BM-59 Mr. Brown moved that S.V.C. enter into a agreement with the City of Zilwaukee for installation and operation of suitable sewage disposal facilities and services. Mr. Zahnow seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

Mr. Brown reported that approval has been received from the City of Saginaw for a 4" opening for water supply to the campus. The contract permits use of raw water until filtered water is available, at which time negotiations must be initiated for filtered water.

In line with the State appropriation of \$200,000 for campus landscaping, Mr. Brown made the following recommendation:

BM-60 Mr. Brown moved that a contract be entered into with Johnson, Johnson & Roy, as landscape architects, for architecture planning and purchasing and planting of shrubs and trees at a cost of \$200,000. Mr. Curtiss seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

At the recommendation of Mr. Brown, Mrs. Treadway made the following motion:

BM -61 Mrs. Treadway moved that an application for gas service be filed at a cost of \$417. Mr. Fox seconded.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

Mr. Brown indicated that Mr. Zimmermann would like to have the Board

consider the possibility of employing an individual to serve as administrator of buildings and grounds. The President, in conjunction with the Building Committee, was requested to present recommendations at the next meeting of the Board.

BM-62 Mr. Brown moved the statement of Spicer Engineering Company for survey work in locating the cemetery on the campus in the amount of \$123.50 be paid. Mr. Curtiss supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

BM-63 Mr. Brown moved that the S.V.C. Board of Control recommend to the State Building Division that the firm of Brysselbout-Dow-Wigen be engaged as architects to design the first permanent academic building. Mrs. Arbury supported.

Ayes: Arbury, Brown, Curtiss, Fox, Groening, Treadway, Zahnow  
Absent: McCree

The motion carried.

## VII. U.C. REGIONAL PLANNING COMMISSION

Mr. Curtiss reported that there have been several meetings regarding basic problems, one of which is the extension of utilities. The Commission recommended that the engineer and township board evaluate the alternates as proposed by Mr. Mills. The second meeting involved zoning problems. Mr. Mills was requested to review existing zoning in both Kochville and Frankenlust Townships. He recommended a number of zoning changes which will be presented to the Kochville Board on August 15th. Most of the changes in zoning involved changing from commercial to agricultural or residential. Mr. Curtiss indicated that the Commission has made great strides in planning, and the township people

have been very cooperative in getting the program off to a good start.

VIII. COMMUNICATIONS

None

IX. OTHER BUSINESS

The next meeting of the Board will be Monday, September 12, 1966  
at 7:30 p.m.

X. ADJOURNMENT

The meeting adjourned at 9:35 p.m.

Respectfully submitted,



Charles B. Curtiss - Secretary



Gladys A. Kearns - Recording Secretary

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**GRAND TOTAL OF ATTACHED LISTS**

General Expenses	\$ 2,027.27
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Library Expenses	\$ <u>4,198.74</u>
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TOTAL	\$ 6,226.01
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1966-96

**SAGINAW VALLEY COLLEGE**

**Accounts Payable - July, 1966**

Addressograph Multigraph Corporation (Supplies & Services)	\$ 5.23
A.S. Arbury & Sons, Inc. (Insurance)	70.00
The Bay City Times (Advertising)	158.90
Clift and Sons, Inc. (Insurance)	14.00
Delta College (Meetings, Postage, Supplies, Services, Telephones - 5/1/66-6/30/66)	359.64
Educational Testing Service (Supplies & Services)	26.94
Film Associates of California (Supplies & Services)	5.00
Ford Press, Inc. (Commencement)	10.00
French & European Publications, Inc. (Supplies & Services)	7.20
Hawkins Letter Service (Supplies & Services)	104.18
International Business Machines Corp. (Repairs & Maintenance - Equipment)	12.05
Sharon McCormick (Travel Expense)	8.40
MacDonald, Stingel and Bush (General Office Supplies)	33.13
Marquis-Who's Who, Inc. (Administrative Supplies & Services)	26.80
Michigan Association of Collegiate Registrars and Admissions Officers (Dues & Subscriptions)	20.00

Accounts Payable - July, 1966

Michigan Bell Telephone Company (Telephone)	\$ 223.94
Midland Daily News (Advertising)	94.50
Mobile Oil Corporation (Travel Expense)	11.03
Motor Leasing Company (Travel Expense)	28.96
Phillips Petroleum Company (Travel Expense)	1.48
Pure Oil Company (Travel Expense)	6.21
Saginaw Club (Meetings)	69.30
The Saginaw News (Advertising)	184.80
Schmitt Publishing Company (Supplies & Services)	148.00
Shell Oil Company (Travel Expense)	6.20
Standard Oil (Travel Expense)	48.22
Typewriter Exchange (Supplies & Services, Equipment Maintenance)	202.53
Petty Cash (Supplies)	29.18
Consumers Power Company (President's Utilities)	23.52
Robert Hemphill (Reimbursed - Instructional Supplies)	20.98

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Accounts Payable - July, 1966

Gladys A. Kearns (Travel Expense)	\$ 29.44
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Samuel D. Marble (Travel Expense)	.65
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Michigan Association of Colleges Registrars & Officers (Supplies)	8.00
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Saginaw Township Water Dept. (President's Utilities)	28.86
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TOTAL	<hr/> \$2,027.27
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## SAGINAW VALLEY COLLEGE

## Accounts Payable Library - July, 1966

Affiliated Publishers (Book Acquisitions)	\$ 115.09
Appleton-Century-Crofts (Book Acquisitions)	1.71
The Baker & Taylor Co. (Book Acquisitions)	60.04
Barnes & Noble, Inc. (Book Acquisitions)	727.93
W.A. Benjamin, Inc. (Book Acquisitions)	96.11
The British Book Centre, Inc. (Book Acquisitions)	8.98
Cambridge University Press (Book Acquisitions)	77.60
J.S. Canner & Company, Inc. (Book Acquisitions)	139.15
The University of Chicago Press (Book Acquisitions)	5.32
Collier-Macmillan Distribution Center (Book Acquisitions)	236.01
Delta College (Cataloguing Services)	519.75
Emery-Pratt (Book Acquisitions)	120.60
Harper & Row, Publishers (Book Acquisitions)	66.33
Harvard University Press (Book Acquisitions)	8.13
Hoeber Medical Division (Book Acquisitions)	2.00
Houghton Mifflin Company (Book Acquisitions)	114.74

Accounts Payable Library - July, 1966

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Lea & Febiger (Book Acquisitions)	\$ 33.50
McGraw-Hill Book Company (Book Acquisitions)	237.65
The University of Michigan Press (Book Acquisitions)	3.83
Oxford University Press, Inc. (Book Acquisitions)	38.51
Prentice-Hall, Inc. (Book Acquisitions)	13.20
Random House, Inc. (Book Acquisitions)	338.28
John Wiley & Sons, Inc. (Book Acquisitions)	1,037.34
The Williams & Wilkins Company (Book Acquisitions)	190.00
Short Freight Lines, Inc. (Freight on Books)	6.94
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TOTAL	\$ 4,198.74