

**A G E N D A**

**THE BOARD OF CONTROL  
SAGINAW BAY STATE COLLEGE**

**Saturday - January 8, 1966**

**S.V.C. CONFERENCE ROOM**

**(Immediately following S.V.C. Board of Directors Meeting at 10 a.m.)**

- 1.) Call to Order
- 2.) Approval of Minutes of December 11, 1965 Meeting
- 3.) Treasurer's Report  
Approval of Accounts Payable
- 4.) Report of President
- 5.) Committee Reports  
Academic  
Building  
Delta Liaison
- 6.) Communications
- 7.) Other Business
- 8.) Adjournment

SAGINAW BAY STATE COLLEGE  
University Center, Michigan

REGULAR MEETING OF THE BOARD OF CONTROL HELD JANUARY 8, 1966  
S.V.C. Conference Room - 10:46 a.m.

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Present: Arbury, Brown, Curtiss, Groening, McCree, Treadway  
Zahnow - 7, a quorum

Others

Present: Marble, Price, Kearns, press (2)

Absent: Fox

BM-16 Curtiss moved that the minutes for meeting held December 11, 1965 be approved as mailed.

Motion supported and carried.

TREASURER'S REPORT:

BM-17 Zahnow presented accounts payable due January 1, 1966 totalling \$4,733.94, and moved payment of same.

Motion supported and carried.

(NOTE: List of bills part of Official Minutes)

The President, with the counsel of the treasurer, was instructed to submit a budget for the remainder of the present academic year for approval at the February meeting.

The treasurer suggested that the President be authorized a given amount of money for capital expenditure, and that the Board set up a policy for other capital expenditures. Groening recommended that the matter be discussed as to level of amount of expenditure to be authorized, and present the matter at the February meeting for Board approval.

McCree raised the question as to whether it is necessary to secure Board approval for expenditures above budget. Both the Chairman and

Treasurer felt that until a comptroller is appointed, the Board should be advised of major items of expenditure above budget.

Zahnow reported, as a matter of information, that the auditing firm has had a representative on campus occasionally to assist on financial matters.

ADMINISTRATIVE REPORTS:

President:

The President reported on the following:

A considerable portion of the President's time has been devoted to search for faculty and administrative personnel. He indicated that it has been difficult to find suitable candidates.

Considerable time has been given to a revision of the college catalog, and it is expected that it will be a handsome piece of typography.

Assistance has been received from the Dow Corning Corporation in designing a cover and typography without charge to the school.

The Science Advisory Committee, which was appointed by the Board, has been meeting with regularity and frequency, having met twice during the past week. Representatives of other colleges and universities and of local industry have been invited to these meetings to give guidance and counsel as to the role of the new institution in local industry and urban affairs.

To date, 120 students have registered for the winter semester. S.B.S.C. has entered into an agreement with Delta College in setting up a library, using some of their personnel services and equipment. It is hoped that

between 2,000 to 3,000 volumes will be processed when school opens in the fall of 1966.

The President reported that on the previous day, Mr. A.N. Langius of the State Department of Administration Building Division met with representatives of Alden Dow Associates and Johnson, Johnson & Roy, Inc., Landscape Architects, and himself. The State of Michigan will enter into a contract with the two firms to devise a plan for S.B.S.C. The firm of Johnson, Johnson, & Roy have had considerable background in problems that face the new institution. They have developed campus plans for The University of Michigan (Central, North, and Medical Center Campuses), Indiana University, University of Louisville, General Motors Institute, Lansing Community College, Grand Valley State College, and others. Mr. Langius asked the group of planners to prepare their preliminary recommendations as quickly as possible, so that it may be possible to obtain legislative approval for capital outlay in the current session of the Legislature. "It is possible," he said, "to start construction of the first building next fall, and if everything clicks, it might be possible to start classes at the new location in the fall of 1967." He stressed the fact that it is important for the architects and Board of Control to be prepared in a shorter period of time than they had originally estimated. The development of a campus should be planned on an open-end basis. The architects were also asked to prepare a schedule of completion dates. Both firms seemed to feel that they will be able to do a better job working together than if they had contracted alone.

The Chairman said that the function of the campus planners is not to be confused with the design and construction of the building. The building contract is expected to be with the firm of Dow, Wigen, and Brysselbout-- a firm representing Saginaw, Bay City, and Midland.

COMMITTEE REPORTS:

Academic Committee:

Mrs. Arbury reported that the Committee continues to meet, and the members feel a sense of urgency so that it may assist the campus planners. During the past week, Dr. Hamilton Stillwell of Wayne State University was invited to discuss Adult and Continuing Education. The report on the proposed objectives of the school is not as yet complete.

Building Committee:

Brown reported, as a background to the President's report on campus planning, that the Committee has been at work with Mr. Cy Paumier, Jr., a representative of Johnson, Johnson & Roy, Inc. and C. Allison of Alden Dow Associates. After lengthy discussions, the Committee decided that it would like to obtain the services of the two firms. The State Department of Administration did not recommend the firm of Johnson, Johnson, & Roy earlier as they understood that the firm was fully committed until February 15, 1966. However, they now feel with the assistance of Alden Dow & Associates, Johnson, Johnson, & Roy indicated that they are willing to accept the job.

Curtiss read a letter from William A. Lynch, Director of the Bay Regional Planning Commission offering assistance along with Kochville Township, to S.B.S.C. in developing a master plan for the new school.

S.B.S.C Board of Control January 8, 1966

1966 - 5

Regular Meeting

*Urban Planners of Bay, Midland & Saginaw*

BM-18

Brown moved that the ~~Bay Regional Planning Commission~~ be invited to work with S.B.S.C.

*b/c  
2/12*

Motion supported by Curtiss and carried.

BM-19

Brown moved that the Building Committee be instructed to write a letter to the Legislative Site Committee requesting the Committee to include Section 23 of Kochville Township, Saginaw County, for approval as a possible location for the establishment of Saginaw Bay State College.

Motion supported by Curtiss and carried.

Delta Liaison Committee:

In accord with instructions at the December 11, 1965 meeting, the President reported that he checked rental rates charged other institutions for space used for offering courses away from their campus. Wayne State University conducts a wide variety of credit and non-credit courses in other locations such as public school buildings, private college buildings, community college buildings, and state university buildings. In no case is any charge for rent made to Wayne State University, nor is any charge made for administrative space incident to the offering of these academic programs. Inquiry was also made of the Saginaw and Midland School Systems regarding charges to M.S.U., UofM, and C.M.U. for extension courses and they indicated that in no case there is a charge made. In Saginaw, there is a small use charge of the two universities that have an administrative office in the Saginaw Board of Education Building.

Discussions regarding the matter are being continued.

COMMUNICATIONS:

None.

OTHER BUSINESS:

Name Change:

The Chairman reported that in accordance with instruction given him at the December 11, 1965 meeting, he directed a letter to the Tri-County representatives and senators requesting them to introduce a bill into the present session of the Legislature to officially change the name of Saginaw Bay State College to Saginaw Valley College. He has received one written response and several verbal responses. It is expected and hoped that the change will be taken care of soon.

Remuneration for College Counsel:

The Chairman said that the private institution of S.V.C. has not paid any remuneration for legal services extended to the school. Lloyd Bartlett, who was the first counselor, volunteered his services and James Kendall did likewise. Groening said that he indicated to Kendall that his services would be accepted on an interim basis, but believes that it would be appropriate now since the school is operating as a State institution for Kendall to bill S.B.S.C. for specific legal services rendered. It was felt that he should not be appointed on a retainer basis. Zahnow suggested that provision be made in the budget for legal services.

OTHER BUSINESS:

Judge Wade McCree of Detroit, attending his first official board meeting, suggested that some consideration be given to replacing him as a member

of the Board. Due to travel distance involved and his complicated personal schedule, he felt that in all fairness to the Board someone else should be appointed who could be an active participating member and better serve the institution. "My ability to attend sessions of the Board would be rare," he said.

The Chairman said that he was very disappointed to hear of Judge McCree's proposed resignation as a member of the Board, and indicated that he believed one of the concepts of the Governor's plan when he appointed the Board for the State institution was to give proper balance of membership by way of appointing two out-state members--one from the metropolitan area of Detroit and one from the northern area of Michigan, as well as two representatives from each of the three counties of Saginaw, Bay, and Midland.

President Marble suggested that perhaps the Board should take some responsibility for travel as he felt that the Board needed the counsel of Judge McCree. Groening suggested that the Board "think about the matter", and discuss it again in the future. No official action was taken.

There being no further business to transact, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

  
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Charles B. Curtiss, Secretary

  
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Gladys A. Kearns, Recording Secretary

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## Saginaw Bay State College

## Accounts Payable - January, 1966

|   |             |
|---|-------------|
| The Baker & Taylor Company<br>(Books)       | \$ 35.69    |
| Currie and Kendall<br>(Legal Fee)           | 173.25      |
| Executive House<br>(Travel Expense)         | 11.74       |
| IBM<br>(Equipment) (Payment now due-162.00) | 405.00      |
| IBM<br>(Equipment) (Payment now due-181.80) | 454.50      |
| Howard Johnson's Restaurant<br>(Meeting)    | 18.93       |
| Samuel Levine<br>(Travel Expense)           | 105.61      |
| Dr. Lewis A. Richards<br>(Travel Expense)   | 95.83       |
| Stewart C. Sanderson<br>(Commission)        | 3,240.00    |
| Francis Urban<br>(Travel Expense)           | 181.50      |
|   | <hr/>       |
|   | \$ 4,733.94 |