

**A G E N D A**

**SAGINAW VALLEY COLLEGE**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, February 8, 1965 - 7:30 p.m.**

**S.V.C. Conference Room**

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- 1.) Call to order by Chairman
- 2.) Approval of Minutes of January 11, 1965 Meeting
- 3.) Treasurer's Report  
Approval of Accounts Payable
- 4.) Fund Raising
- 5.) Administrative Report  
Policy Manual
- 6.) Committee Reports  
Seal Committee  
Seal Designs
- 7.) Communications
- 8.) Other Business
- 9.) Adjournment

SAGINAW VALLEY COLLEGE  
University Center, Michigan

FORMAL MEETING OF THE BOARD OF DIRECTORS HELD FEBRUARY 8, 1965  
S.V.C. Conference Room - 7:30 p.m.

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Chairman Groening called the meeting to order at 7:45 p.m.

Present: Arbury, Brown, Chapin, Curtiss, Groening, Price, Treadway,  
Vaupre - 8, a quorum

Others

Present: Marble, Sheplar, Kearns, press (2)

Absent: Blackhurst, Dow, Durman, Zahnow

BM-109 Price moved that the minutes for meeting held January 11, 1965 be approved as submitted.

Motion supported and carried.

TREASURER'S REPORT:

BM-110 In the absence of the Treasurer, Vice Chairman Chapin presented bills totalling \$4,120.32, and moved approval for payment.

Motion supported and carried.

A trial balance of the financial status of the institution for period ending January 31, 1965 was distributed.

FUND RAISING:

Mr. Sheplar indicated that William Edwards, General Chairman of the Development Fund Drive, is most anxious to announce the three county chairman as soon as a Saginaw chairman can be obtained.

The eight Bank Presentations have been prepared and are ready for release to the County Chairmen. (One has been submitted to the Michigan National Bank by M.J. Zahnow.) The Foundation Presentations are partially completed. The Mott Foundation Presentation has been submitted to Mr. Ray Brownell, who is the attorney for Mott Foundation.

The Master and Division cards for all prospects in the Tri-County Area are completed, as well as the Master prospects List for Midland and Bay City. The General Motors Corporate Formula was submitted by the Campaign Director to Harrison Price for the GM Plant City Commission Meeting last week.

There remains \$19,000 in the overall operating fund out of the original \$27,000 allotted for the Campaign Headquarters Office.

ADMINISTRATIVE REPORTS:

President:

As there was some question regarding the clarity in the designation of the term "tenure", approval of the Policy Manual was deferred for further study.

The President indicated that there is sufficient demand to warrant the offering of courses on a third trimester basis, and preliminary registration will be conducted next week. The third trimester will commence May 1st.

At the end of this trimester, SVC will have several candidates for a Bachelor's degree. SVC will also offer freshman-level courses next fall, and three freshmen have registered thus far.

The Board was please at the prospect of having a graduation in its "infancy" and indicated that appropriate arrangements would be made for a commencement program.

COMMITTEE REPORTS:

Seal Committee:

Four seals were submitted by the Committee which consisted of an abstract design outlining the proposed building; a triangular design involving three American symbols, representing liberty, strength, and knowledge;

a triangular design with three Egyptian symbols, representing the same; and a hand holding a flame (knowledge). An advisory vote was taken to obtain Board preference. The matter will be given further study by the Committee. It was noted that the seal will eventually become the corporate seal of the College, and the date of incorporation should be designated thereon.

COMMUNICATIONS:

The President reported receiving a communication from H.E.F.C. stating that a grant award in the amount of \$750,000 from federal funds currently available under provisions of the Higher Education Facilities Act of 1963 will be recommended for SVC Classroom-Library Building. The letter states that approval and recommendation by the State Commission does not constitute a federal commitment for the project, but is a prerequisite for approval and reservation of funds by the Commissioner of Education.

A communication was received from the North Central Association stating that they are arranging to send a consultant to SVC to advise what steps should be taken toward accreditation.

The staff is at work reviewing some interesting faculty applications and looking for younger faculty.

The next meeting of the Board will be held on Monday evening, March 1, 1965, unless it is deemed necessary to call a special meeting. There being no further business to transact, the meeting adjourned at 9 p.m.

Respectully submitted,

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Charles B. Curtiss, Secretary

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Gladys A. Kearns, Recording Sec'y.

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gak cmg

ACCOUNTS PAYABLE-January 1965

Arlan's Dept. Store (Tapes for French III)	\$ 10.32
Brady News Agency (Newspaper subscription)	54.90
Consumers Power Company (President Utilities)	62.16
Delta College (Film rentals)	119.00
Delta College Bookstore (Educational Material)	33.06
Delta College (Telephone calls)	75.70
Hawkins Letter Service (Post Cards)	1.00
Ketchum Inc. (Legal & Professional Fees)	3,500.00
Samuel D. Marble (Travel Expense)	7.00
Mrs. Samuel D. Marble (Christmas Open House)	91.00
Merrill Lynch (Taxes)	2.26
Motor Leasing Co. (Car Rental)	24.96
National Conference on Higher Education (Registration Fee)	10.00
Phillips Petroleum Co. (President Travel)	4.12
Postmaster of Bay City (Postage)	30.00
Publications Order Office (Educational Material)	5.75
Pure Oil Co. (President Travel)	22.60
School District of Bay City (Catalogues)	1.10
Standard Oil Co. (President Travel)	58.01
U. of M. Audio-Visual Center (Film Rental)	7.38
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	\$4,120.32