

SAGINAW VALLEY COLLEGE

AGENDA FOR ANNUAL MEETING OF MEMBERS

October 21, 1964, 8 p.m.

- 1.) Call to order by Chairman
- 2.) Report of Secretary on mailing of notices
- 3.) Roll call of members

(N.B. There are 10 voting members. At least 6 must be present in person or by proxy to assure a quorum.)

- 4.) Approval of minutes of incorporators held December 2, 1963
- 5.) Report of the Directors and the President as provided by Sec. 1.4 of the By-Laws

(N.B. The President prepared the report and sent a substantial number of copies to the Chairman, who will present them to the meeting.)

- 6.) Amendment of Sec. 6.1 of the By-Laws to read as follows:

"The fiscal and accounting year of the corporation shall commence with the first day of September in each year."

(N.B. The above amendment was recommended by the Directors at their meeting of August 3, 1964.)

- 7.) Election of Directors to fill the following expiring terms:

3 years: Dorothy D. Frisselle, Herbert H. Dow,  
Donald C. Durman, Harrison T. Price

2 years: Robert T. Blackhurst

(N.B. Nominations will be made by the Nominating Committee consisting of Melvin J. Zahnnow, Chairman; Jean Treadway and William A. Groening, Jr.)

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At the Directors' meeting immediately following the Annual Meeting of Members, officers will be elected for the ensuing year. Mr. Andrew Cronin, of Ketchum Incorporated, will then meet with us to discuss the fund-raising campaign.

SAGINAW VALLEY COLLEGE  
Annual Meeting  
October 21, 1964

The meeting was called to order at 8:10 p.m. by Chairman Groening.

Voting members present: Anderson, Brown, Learman, Zahnow.

Voting members present Collings, Doan, Dow, Wickes.  
by proxy:

Directors present: Chapin, Curtiss, Durman, Groening, Treadway, Vaupre, *Brown*

Others present: Bartlett, press (3) *Zahnow*

Secretary Curtiss reported that in accordance with Section 1.8 of the Bylaws, notices of the annual meeting were published in three newspapers, one in each of the three counties, Bay, Midland, and Saginaw, at least seven days prior to the date of the meeting. Curtiss further stated that letters were sent to each of the voting members at least seven days prior to the date of the meeting giving notice of the meeting and stating the matters to be acted upon.

Secretary Curtiss read the minutes of the previous meeting of the Voting  
BM-83 Members held December 2, 1963. Zahnow moved, supported by Brown, that the minutes be approved as read. The motion was adopted unanimously.

Chairman Groening distributed copies of the Report of the President and Directors as required by Section 1.4 of the Bylaws. Secretary Curtiss read the report.

BM-84 Learman moved, supported by Brown, that the report be accepted as corrected in accordance with the Bylaws. (A copy of the report is part of the official minutes.)

Chairman Groening proposed that Article 6.1 of the Bylaws be amended to read "The fiscal and accounting year of the Corporation shall commence with the first day of September in each year". It was pointed out to the members that a motion

of the Board of Directors adopted August 3, 1964 proposed that the article be amended to establish a fiscal and an academic year beginning September 1st each year. Mr. Brown moved to amend the motion to read "accounting and academic years." Counsel Bartlett pointed out that the notice of meeting said "fiscal and accounting years" and that such a motion might be out of order. Bartlett further suggested that the establishment of an academic year should not be effected through a Bylaw. There being no support, Brown withdrew his amendment.

BM-85 Brown moved that Section 6.1 of the Bylaws be amended to read, "The fiscal and accounting year of the Corporation shall commence with the first day of September in each year." Learman supported the motion. The motion was adopted unanimously.

Zahnow, Chairman of the Nominating Committee, moved the nomination of Dorothy D. Frisselle ~~Arbury~~, Herbert H. Dow, Donald C. Durman, and Harrison T. Price as Directors for three year terms. There being no further nominations,

BM-86 Zahnow moved, supported by Anderson, that nominations be closed and the secretary be instructed to cast a unanimous ballot for Arbury, Dow, Durman, and Price for three year terms. The motion was adopted unanimously.

Zahnow, as Chairman of the Nominating Committee, moved the nomination of Dr. Robert T. Blackhurst to serve the remaining unexpired two years of the three-

BM-87 year term of the late Leonard Bergstein. Brown moved, supported by Anderson, that nominations be closed and that the secretary be instructed to cast a unanimous ballot for Blackhurst to serve the unexpired portion of the three-year term of Bergstein. The motion was adopted unanimously.

BM-88 Brown moved for adjournment, supported by Learman. The motion was adopted unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Charles B. Curtiss, Jr. Secretary

CBC cmg  
Att.

SAGINAW VALLEY COLLEGE

Board of Directors - Organizational Meeting

October 21, 1964

The meeting was called to order at 8:40 p.m. by Chairman Groening.

Present: Groening (Chairman), Brown, Chapin, Curtiss, Durman, Treadway, Vaupre, Zahnow.

Zahnow, Chairman of the Nominating Committee, nominated the present officers to serve one additional year as follows: Groening, Chairman; Chapin, Vice-Chairman; Curtiss, Secretary; Zahnow, Treasurer.

BM-89 There being no further nominations, Durman moved, supported by Treadway, that nominations be closed and that the Secretary be instructed to cast a unanimous ballot for the above nominees. The motion was adopted unanimously.

BM-90 Durman moved to adjourn. Adopted unanimously. Meeting adjourned at 8:43 p.m.

Respectfully submitted,

Charles B. Curtiss, Jr., Secretary

CBC cmg

REPORT OF THE PRESIDENT AND THE BOARD OF DIRECTORS  
OF SAGINAW VALLEY COLLEGE  
TO THE ANNUAL MEETING  
OCTOBER 21, 1964

Saginaw Valley College was legally born on November 13, 1963 when the Michigan State Corporation and Securities Commission issued a charter for an institution of higher learning. The first Board of Directors met for an organizational session on December 2, 1963, and proceeded to appoint a committee to study the objectives of the new institution. The name, "Saginaw Valley College", was formally adopted on December 2, 1963, and a Preliminary Statement of Objectives received Board approval on January 13, 1964.

The initial Directors of the Corporation were Herbert H. Dow, Donald C. Durman, Dorothy D. Frisselle, Harrison T. Price, Frederick J. Chapin, Charles B. Curtiss, William A. Groening, Jr., Louis A. Vaupre, Leonard Bergstein, Maurice E. Brown, Jean Treadway, and Melvin J. Zahnow. The officers elected by the initial Board are: William A. Groening, Chairman; Charles B. Curtiss, Secretary; Melvin J. Zahnow, Treasurer; and Frederick J. Chapin, Vice Chairman. Of this initial group of Directors, Leonard Bergstein was removed by death during the first year of the new institution. Mr. Bergstein was a friend of higher education in the Tri-County area, and a devote advocate of the degree-granting institution. He was replaced by the appointment of Dr. Robert Blackhurst of Midland.

Pursuant to the authority granted by the charter, the Directors proceeded to employ an administrative staff with instruction to give form and content to the objectives of the institution. On March 23rd, the Trustees announced the appointment of Samuel D. Marble as President, and for the next four months, he served concurrently as President of Delta College and Saginaw Valley College.

He relinquished the former post to give full-time to his responsibilities with the degree-granting institution. In quick order, the Trustees enlarged the administrative staff by appointing Dr. Samuel Levine to serve as Dean of the Faculty, Mrs. Gladys Kearns to serve as Assistant for Financial Affairs, Mrs. Wallace Bruder to serve as Student Counselor, Mrs. Clayton Dickey to serve in similar capacity, and Miss Carole Greko as Secretary.

During the month of May, the first catalogue of the institution was issued outlining courses of instruction in fourteen academic departments. It was agreed that during the academic year 1964-65, instruction would be offered on the junior level. In the following year, instruction would be offered on the junior and senior level; and as soon as possible, instruction would be offered on the freshman and sophomore levels. In accord with the decision of Delta College to transfer the Foundations courses to Saginaw Valley College, the first freshman course, namely, Natural Science, would be offered during 1964, and in the next two years additional Foundation courses would be offered by Saginaw Valley College.

A revised copy of the catalogue was issued in June, 1964, announcing a program of Joint Status which would permit a student from Delta to pursue in unbroken sequence, a program of study from the freshmen year through the baccalaureate degree. This program failed to function, and will of necessity be modified in the future.

A total of 164 students registered for classes at the opening of school during the month of September, 1964. While the number of individual registrations was larger than expected, the total equated student body was somewhat lower than the preliminary estimate. Of the students applying for admission to Saginaw Valley College, a total of 28 were recommended for full-time registration in Delta

College, and an additional 48 students were assigned to take courses taught by Delta while taking part-time study concurrently in Saginaw Valley College.

During the first six months, the Board was concerned with necessary organizational matters, and adopted a program of health insurance with Blue Cross-Blue Shield, and a program for retirement and term insurance with the Teacher's Insurance Annuity Association of New York City.

The Wickes Corporation and the Wickes Foundation of Saginaw renewed their intention to contribute a total of \$1 million to Saginaw Valley College, if the institution was successful in securing a total goal of \$4million to be used for capital construction. The institution is also committed to secure adequate current support for the academic program within these facilities. The Wickes beneficence previously had been offered to Delta College, but with the organization of Saginaw Valley College it became evident that the future of degree-granting services in the Tri-County area would be the function of Saginaw Valley College, while Delta would commit itself fully to the task of Community College education in the Tri-County district.

On March 6, 1964, the Directors of Saginaw Valley College were pleased to learn that the Dow Foundation had indicated its willingness to pledge \$1 million to the establishment of a degree-granting institution, and Saginaw Valley College will receive a contribution of \$200,000 a year, each year for the succeeding five years.

After a series of meetings and interviews conducted by a representative of Ketchum, Inc., the Directors of Saginaw Valley College announded their intention to conduct a campaign for public support in the latter part of 1964, as well as during the early months of 1965, with the objectives of securing not less than \$4 million to be used for the capital expansion of Saginaw Valley

College. It was also understood that funds would be raised for the current operation of the school sufficient to guarantee the budget of the institution during the first years of the new college. The development program is now in its early stages, and SVC Director, Harrison T. Price, has been asked to take responsibility for the cultivation phase of this effort.

A budget for the first year of operation was drafted, and subsequently revised. It is estimated that contributions, approximately \$83,000, would be required, in addition to tuition and other forms of support, to meet the operational costs of the college from the time of its organization to the conclusion of its first academic year in September, 1965.

Prior to the issuance of the charter, the Michigan State Board of Education required the new school to conduct itself without overlapping of faculty, administration, and finance with Delta College. The issuance of the charter was also contingent on an agreement by the new institution to provide its own physical facilities by September, 1966, or as quickly thereafter as possible.

In order to meet the pledge of physical facilities independent of Delta College, a Building Committee was appointed under the chairmanship of Louis Vaupre; and on the recommendation of the committee, the architectural firms of Dow, Brysselbout, and Wigen were appointed to develop a college plan which will envision the construction of facilities for liberal arts as the immediate goal of the development program. The first unit of the building will be susceptible to expansion at a later date to include additional departments, as well as to provide professional and specialized study.

After a series of meetings with the Building Committee of Delta College, the Saginaw Valley College Building Committee recommended an option be taken

with Delta College for the purchase of 124 acres of land adjacent to Delta Road and immediately south of the present Delta building. The physical facilities projected for Saginaw Valley all lie within this portion of the present Delta Campus.

The question of future State support was considered in two meetings with representatives of Saginaw Valley College. The first was a gathering of the candidates of the State Legislature from the Tri-County area. This meeting was under the sponsorship of Saginaw Valley College. The second was a meeting of the Citizens Committee on Higher Education in Lansing, at which time the Directors were invited to present their recommendations for future State support for higher education in the Saginaw Valley.

During the year, representatives of Saginaw Valley College met with officials of the University of Michigan to discuss the possibility of developing a working relationship.

PROXY

I, the undersigned, a voting member of Saginaw Valley College do hereby constitute and appoint W. R. Collings, Frank C. Learman, and Maurice E. Brown, or any of them, attorney and agent of the undersigned with full power of substitution for and in the name of the undersigned, to vote for and on behalf of the undersigned at the meeting of voting members of the corporation to be held in the Trustees Room of Delta College, University Center, Michigan, at 8 P.M., EST, Wednesday, the 21st day of October, 1964, and at any and all adjournments thereof and upon any and all matters referred to in the Notice of Meeting thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, this 14  
day of October, A., D., 1964.

WITNESS:

Leland I. Brown

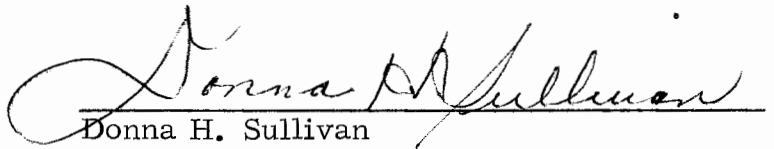
Ruth M. Perry

PROOF OF SERVICE

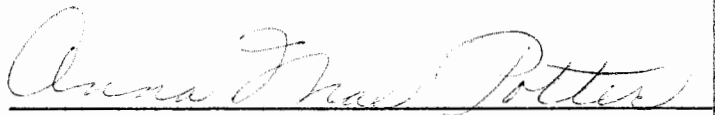
STATE OF MICHIGAN     )  
                                  )   ss.  
COUNTY OF BAY         )

Donna H. Sullivan, being duly sworn, says:

I served upon Maurice Brown; Charles Curtiss, William Groening; Frederick Chapin; Herbert H. Dow; Robert Blackhurst; Donald Durman; Dorothy Frisselle; Harrison T. Price; Mrs. Gaylord Treadway; Louis Vaupre; and Melvin J. Zahnow, being all of the Board of Directors of Saginaw Valley College, a copy of Notice of Annual Directors Meeting, of which the foregoing and annexed is a true copy, on the 10th day of October, 1964, at the City of Bay City, Bay County, Michigan, by depositing the same in the United States Postoffice in an envelope addressed to each of them at their respective last known addresses, with postage fully prepaid.

  
Donna H. Sullivan

Subscribed and sworn to before me, this 12<sup>th</sup> day of  
October, A. D., 1964.

  
Anna Mae Potter, Notary Public,  
Bay County, Michigan  
My commission expires: July 17, 1965

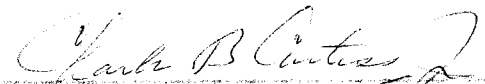
NOTICE OF ANNUAL DIRECTORS MEETING

TO: ALL DIRECTORS OF SAGINAW VALLEY COLLEGE:

Enclosed is Notice of Annual Meeting of Voting Members of Saginaw Valley College to be held in the Trustees Room at Delta College, Wednesday, October 21, 1964, at 8 P.M.

The Annual Meeting of Directors will take place immediately after the above mentioned membership meeting to elect officers and take action upon such other business as may properly come before the meeting.

Dated at University Center, Michigan, this 1st day of October, 1964.

  
Charles B. Curtiss, Jr. Secretary

**NOTICE OF ANNUAL MEMBERSHIP MEETING**

**TO: ALL VOTING MEMBERS OF SAGINAW VALLEY COLLEGE:**

The ANNUAL MEETING of the voting members of Saginaw Valley College, in accordance with its bylaws, will be held Wednesday, October 21, 1964, at 8 P.M., EST, in the Trustees Room, Delta College, University Center, Michigan, to consider and take action upon the following:

(A) Elect four directors for three year terms each and one director for a two year term.

(B) Amend Section 5 - Accounting; Sub-section 5.1 Fiscal Year, to read as follows:

"The fiscal and accounting year of the corporation shall commence with the first day of September in each year."

(C) Take action upon such other business as may properly come before the meeting.

If there is any question about your being present at this meeting, or any adjournment thereof, please execute and return the enclosed proxy so that you may be represented.

Directors whose terms expires are: Dorothy Frisselle; Herbert H. Dow;

Donald C. Darman and Harrison T. Price. Also, Robert T. Blackhurst appointed to the Board after death of Leonard Bergstein.

Dated at University Center, Michigan, this 1st day of October, 1964.

BY: \_\_\_\_\_

Charles B. Curtiss, Jr., Secretary

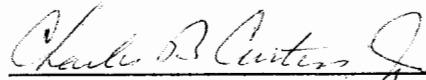
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Dated at University Center, Michigan, this 1st day of October, 1964.

  
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Charles B. Curtiss, Jr., Secretary

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(A) Elect four directors for three year terms each and one director for a two year term.

(B) Amend Section 6 - Accounting; Sub-section 6.1 Fiscal Year, to read as follows:

"The fiscal and accounting year of the corporation shall commence with the first day of September in each year."

(C) Take action upon such other business as may properly come before the meeting.

If there is any question about your being present at this meeting, or any adjournment thereof, please execute and return the enclosed proxy so that you may be represented.

Directors whose terms expire are: Dorothy Frisselle; Herbert H. Dow; Donald C. Durman and Harrison T. Price. Also, Robert T. Blackhurst, appointed to the Board after death of Leonard Bergstein.

Dated at University Center, Michigan, this 1st day of October, 1964.

BY: Charles B. Curtiss, Jr.  
Charles B. Curtiss, Jr., Secretary

PROXY

I, the undersigned, a voting member of Saginaw Valley College do hereby constitute and appoint W. R. Collings, Frank C. Learman, and Maurice E. Brown, or any of them, attorney and agent of the undersigned with full power of substitution for and in the name of the undersigned, to vote for and on behalf of the undersigned at the meeting of voting members of the corporation to be held in the Trustees Room of Delta College, University Center, Michigan, at 8 P.M., EST, Wednesday, the 21st day of October, 1964, and at any and all adjournments thereof and upon any and all matters referred to in the Notice of Meeting thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, this \_\_\_\_\_ day of October, A., D., 1964.

WITNESS:

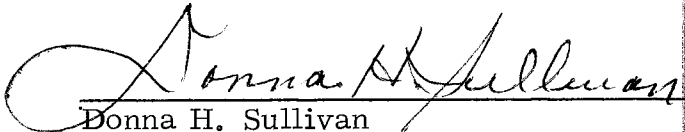
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PROOF OF SERVICE

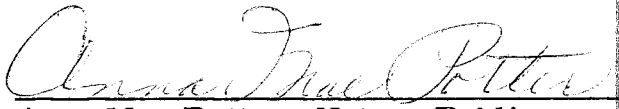
STATE OF MICHIGAN    )  
                              ) ss.  
COUNTY OF BAY        )

Donna H. Sullivan, being duly sworn, says:

I served upon Frank C. Learman, Maurice Brown, Otto Pressprich, Herbert Doan, Leland Doan, H. Randall Wickes, Oscar Anderson, W. R. Collings, Melvin J. Zahnow and Herbert H. Dow, being all of the voting members of Saginaw Valley College, a copy of Notice of Annual Membership Meeting, of which the foregoing and annexed is a true copy, on the 10th day of October, 1964, at the City of Bay City, Bay County, Michigan, by depositing the same in the United States Postoffice in an envelope addressed to each of them at their respective last known addresses, with postage fully prepaid.

  
Donna H. Sullivan

Subscribed and sworn to before me, this 12<sup>th</sup> day of October,  
A. D., 1964.

  
Anna Mae Potter, Notary Public  
Bay County, Michigan  
My commission expires: July 17, 1965

**NOTICE OF ANNUAL MEMBERSHIP MEETING**

**TO: ALL VOTING MEMBERS OF SAGINAW VALLEY COLLEGE:**

The **ANNUAL MEETING** of the voting members of Saginaw Valley College, in accordance with its bylaws, will be held Wednesday, October 21, 1964, at 8 P.M., EST, in the Trustees Room, Delta College, University Center, Michigan, to consider and take action upon the following:

(A) Elect four directors for three year terms each and one director for a two year term.

(B) Amend Section 9 - Accounting Sub-section 9.1 Fiscal Year, to read as follows:

"The fiscal and accounting year of the corporation shall commence with the first day of September in each year."

(C) Take action upon such other business as may properly come before the meeting.

If there is any question about your being present at this meeting, or any adjournment thereof, please execute and return the enclosed proxy so that you may be represented.

Directors whose terms expires are: Dorothy Friselle; Herbert H. Dow;

Donald C. Dorman and Harrison T. Price, Also, Robert T. MacKinnon appointed to the Board after death of Leonard Bergstein.

Dated at University Center, Michigan, this 1st day of October, 1964.

**BY:**

**Charles B. Curtis, Jr., Secretary**

file

PROXY

I, the undersigned, a voting member of Saginaw Valley College do hereby constitute and appoint W. R. Collings, Frank C. Learman, and Maurice E. Brown, or any of them, attorney and agent of the undersigned with full power of substitution for and in the name of the undersigned, to vote for and on behalf of the undersigned at the meeting of voting members of the corporation to be held in the Trustees Room of Delta College, University Center, Michigan, at 8 P.M., EST, Wednesday, the 21st day of October, 1964, and at any and all adjournments thereof and upon any and all matters referred to in the Notice of Meeting thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, this \_\_\_\_\_ day of October, A., D., 1964.

WITNESS:

Edward H. Hargis

W. R. Collings

PROXY

I, the undersigned, a voting member of Saginaw Valley College do hereby constitute and appoint ~~W. R. Collings, Frank C. Learman, and Maurice E. Brown,~~ <sup>W. H. Gorman</sup> or any of them, attorney and agent of the undersigned with full power of substitution for and in the name of the undersigned, to vote for and on behalf of the undersigned at the meeting of voting members of the corporation to be held in the Trustees Room of Delta College, University Center, Michigan, at 8 P. M., EST, Wednesday, the 21st day of October, 1964, and at any and all adjournments thereof and upon any and all matters referred to in the Notice of Meeting thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, this 13<sup>th</sup> day of October, A., D., 1964.

WITNESS:

Betty D. Lacey

Herbert H. Doss

PROXY

I, the undersigned, a voting member of Saginaw Valley College do hereby constitute and appoint W. R. Collings, Frank C. Learman, and Maurice E. Brown, or any of them, attorney and agent of the undersigned with full power of substitution for and in the name of the undersigned, to vote for and on behalf of the undersigned at the meeting of voting members of the corporation to be held in the Trustees Room of Delta College, University Center, Michigan, at 8 P.M., EST, Wednesday, the 21st day of October, 1964, and at any and all adjournments thereof and upon any and all matters referred to in the Notice of Meeting thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, this 12<sup>th</sup> day of October, A., D., 1964.

WITNESS:

Marion Stewart

H. W. Miller