

A G E N D A

SAGINAW VALLEY COLLEGE - BOARD OF DIRECTORS

Formal Meeting - Monday, September 28, 1964

Conference Room - 7:30 p.m.

ORDER OF BUSINESS:

- 1.) Call to order by Chairman
- 2.) Approval of Minutes of September 21, 1964 Meeting
- 3.) Administrative Reports
 - President
 - a.) Full-Time Faculty 1965-66
 - b.) Space Requirements for Evening Classes
 - c.) Dual Admission
- 4.) Report re arrangements for Annual Meeting
- 5.) Committee Reports
 - a.) Building Committee
 - b.) Other
- 6.) Campaign Development
- 7.) Communications
- 8.) Other Business
- 9.) Adjournment

SAGINAW VALLEY COLLEGE
University Center, Michigan

FORMAL MEETING OF THE BOARD OF DIRECTORS HELD SEPTEMBER 28, 1964
S.V.C. Conference Room - 7:30 p.m.

Chairman Groening called the meeting to order at 7:50 p.m.

Present: Blackhurst, Chapin, Curtiss, Groening, Treadway, Zahnow, 6 - not a quorum

Others

Present: Marble, Kearns, press (3)

Absent: Brown, Dow, Durman, Frisselle, Price, Vaupre, 6

Because there was not a quorum present, the minutes for meeting of September 21, 1964 were passed for approval to a future meeting of the Board.

Administrative Reports:

President:

The President reported that he received a letter from Eugene Richardson, Consultant for Higher Education and Certification, indicating that it is the practice of the State Board of Education to require NCATE accreditation before the approval of teacher education programs will be considered.

The President called attention to the budget for the current year of Grand Valley State College of \$1,500,000. The budget for the next year is \$1,900,000. Grand Valley State College has 550 students registered for study during the present academic year.

The President asked the Board for guidance on space requirements for the offering of evening classes. He felt that the evening offerings should be doubled next year. Delta's Evening Program has increased 30% each year over the preceding year, with the expectation that it will be even greater next year. It was noted that there is a possibility of available space off the Delta Campus with no expense to the College. The question was raised re the offering of non-credit courses. The President said that the courses can break even and operate profitably for the institution because the faculty members receive less pay, and it is a service to the Community and it helps to establish community ties. The Chairman indicated that if there is a choice

between offering courses at an alternate location or not offering them at all, then by all means obtain outside space. After some discussion, it was the consensus of opinion that the President should have the freedom to work out the best possible arrangement if there is no available space on the Delta Campus.

Dual Admission:

The President distributed copies of the following memorandum addressed to the Acting President of Delta College regarding suggestions for a Program of Dual Registration:

- "1.) High School students who meet the admissions requirement, and who intend to take a baccalaureate degree, will be admitted to SVC as freshmen.
- 2.) These students will be given counseling, and will be assisted in planning a course of study which will lead to a degree without loss of time or credit. In general, the academic plan will consist of:
 - a.) One Foundation course in SVC each semester.
 - b.) Recommendation to the student of a program of study in Delta consisting of 12 hours a semester. This will make it possible for Delta to collect full State aid for each student so registered.
- 3.) The Student will be permitted to take a maximum of 60 hours at Delta in courses applicable toward a degree. This means the student may be dually registered in Delta for five semesters, or more.
- 4.) The student who applies for admission to SVC will be expected to pay full SVC fees of \$20 a credit hour. This means the cost of instruction during the first two years will be somewhat higher than for the student who is registered in a 16 hour program entirely in Delta. However, for the student who continues to a degree, the cost of the dual program could be no more than for the student who transfers at the end of two years. From a standpoint of State aid, financial advantage will accrue to Delta under this arrangement.
- 5.) SVC will present the advantages of dual registration directly to the prospective student, and is also prepared to work in cooperation with Delta in presenting information on this program. As an evidence of its desire to cooperate, SVC will share documentation, records, and other pertinent information with authorized professional personnel at Delta College."

One comment from Delta College was that perhaps the Joint Status Program could be made workable, but no suggestions have been received from Delta College as to how

either of these programs could be worked out successfully. The President said that a decision should be made in the reasonably near future so that the information can be incorporated in the revised edition of the catalogue which should be made available to students registering in December for the second trimester. After considerable discussion, the Board expressed approval of the dual registration arrangement, and asked that it be studied further with the expectation that it may be incorporated in the revised catalogue.

Treasurer's Report:

Zahnow presented bills totalling \$2,587.99 for consideration of the Board.

BM - 82 Chapin moved approval of bills in the amount of \$2,587.99.

Motion supported.

Due to the fact that there was not a quorum of members present, the question of the legality of the motion was raised; however, the Chairman entertained the motion that the bills be paid because of their validity.

Motion carried.

The Chairman announced that the Annual Meeting of the Corporation of SVC will be held on Wednesday, October 21, 1964 at 8:00 p.m. in the SVC Conference Room. At this meeting, the Voting Members shall elect directors who shall hold office for three years. The Directors whose terms of office expire are Dow, Durman, Frisselle, and Price. Also Dr. Blackhurst's term will expire because he was appointed to fill a vacancy. The election will be for a two-year term. It was noted that at August 3, 1964 Meeting, BM 60 (page 1964-77) recommended that voting members at their Annual Meeting amend the Bylaws SECTION 6 - Accounting 6.1 to establish a fiscal and academic year beginning September 1st each year.

Inmediately following this meeting, the new members of the Board of Directors shall meet to elect officers for the ensuing year. The present officers are: Groening, Chairman; Chapin, Vice Chairman; Curtiss, Secretary; Zahnow, Treasurer.

The Chairman called attention to the fact that the Bylaws state that the Board of Directors shall at all times maintain a Nominating Committee. Because there was not a quorum present, the Chairman appointed the following members to the Nominating Committee: Zahnow, Chairman; Groening, and Treadway.

Committee Reports:

None.

Communications:

None.

Campaign Development:

The Cultivation Committee Meetings for the three cities were discussed. Zahnow said that about seventy key individuals on the list of 250 in Saginaw have been invited to a meeting. It is hoped that 35 to 40 people will be in attendance. If there are any problems involved, it is expected that this group will be broken down into smaller groups of ten to fifteen individuals. It was mentioned that the Midland list was out-of-date; the Chairman and Blackhurst offered to revise it as quickly as possible.

The Chairman reminded the Board that a Cultivation Committee Chairman will need to be appointed soon, with the possibility of a City or County Chairman.

Other Business:

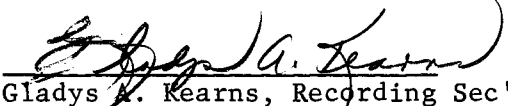
None.

Unless an emergency comes up, the next regular meeting of the Board will be on Monday, November 2, 1964, at 7:30 p.m., with the exception of the Annual Meeting.

There being no further business to transact, the meeting adjourned at 9:35 p.m.

Respectfully submitted,

Charles B. Curtiss, Secretary


Gladys A. Kearns, Recording Sec'y.

SDM
gak cmg

ACCOUNTS PAYABLE

1964 - 107

OCTOBER, 1964

Audio-Visual Education Center (Film)	- \$	3.21
Consumers Power Company (President's Housing Utilities)	-	13.84
Delta College (Lecture Theatre & P.A. System)	-	29.00
Delta College (Appointment Book)	-	4.05
Ford Press Inc. (Invitations - Informal Open House Self-Mailers)		52.00
Hawkins Letter Service (Service -Months of July & August) (Above amount includes 800 copies of catalogue (\$581.83)	-	745.21
R. P. Lowry (President's Housing for November)	-	195.00
I.B.M. (Monthly payment on typewriters)	-	43.30
Dr. Samuel D. Marble (Travel Expenses)	-	5.30
Phillips Petroleum Co. (Travel)	-	13.24
Pure Oil Co. (Travel - President)	-	11.45
Saginaw Club (Luncheon)	-	21.41
U.S. Naval Institute (Literature)	-	6.65
Penn Mutual Life Ins. Co. (Dr. Marble's Insurance Premium)	-	1,036.90
Ralph W. Stroebe (Lectures)	-	15.00
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TOTAL		\$2,195.56
Campaign Expense (See attached sheet)		<hr/> 392.43
GRAND TOTAL		\$2,587.99

CAMPAIGN EXPENSEOCTOBER, 1964

Advance for Cultivation Meetings	-	\$ 50.00
Ford Press Inc. (740 Brochures & 250 Mailing Envelopes)	-	300.00
Hawkins Lettering Service (Duplicating Service)	-	42.43
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		\$392.43