

# **A G E N D A**

## **SAGINAW VALLEY COLLEGE**

**Board of Directors Meeting  
Monday, April 6, 1964**

**Delta College Board Room  
7:30 p.m.**

- 1.) Minutes of March 30, 1964 Meeting**
- 2.) Report on Ketchum, Inc.**
- 3.) Report of Building Committee**
- 4.) Budget 1964-65**
- 5.) Personnel**
- 6.) Retirement**
- 7.) Delta-SVC**
- 8.) Pengelly**
- 9.) Seal**

NOTE: The next Board Meeting will be at 8:00 p.m. on Monday, April 13th.

**SAGINAW VALLEY COLLEGE**

**MEETING OF THE BOARD OF DIRECTORS HELD APRIL 6, 1964**  
**Delta College Board Room - 7:30 p.m.**

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**Present: Groening (Chairman), Brown, Chapin, Treadway, Vaupre, Pressprich, and Marble**

- 1.) A question was raised as to whether SVC should employ professional counsel for its fund raising. It was suggested that there are individuals in the communities who disagree with this approach, and would be more inclined to work and to give if our efforts were to originate from the Board of Directors itself. It was pointed out that the contract with Ketchum, Inc. had not been signed. It was further agreed that Maurice Brown should do some sounding out in the Saginaw community, and that some inquiries should be made elsewhere. It was also agreed that Otto Pressprich would pick up Walter Megronigle on Monday, April 13th, take him to the Holiday Inn, and bring him to the College for the Board Meeting at 8:00 p.m.
- 2.) Louis Vaupre reported for the Building Committee, and a copy of that report accompanies the notes on this meeting.
- 3.) Marble gave a run down of a proposed budget for 1964-65. The operating program of SVC assumes two full-time professional employees and two secretarial and junior administrative employees. The professional employees will be a president who will assist with various matters and teach Political Science. The second full-time person will be an academic person who will serve as Dean, Registrar, and will teach at least a half-time course in science departments. Two additional part-time administrative people are needed: an assistant in public

information who will be Otto Pressprich, and an assistant in counseling. There will be one secretary who will serve the Dean-Registrar and the Faculty. The other secretary will do the bookkeeping for the college and serve as secretary for the Board as well as the President. The budget assumes 30 or more part-time faculty members, and is built on the assumption that we will have 100 students. If the number of students is higher, the income will increase without a corresponding increase in expense. The other college charges, and particularly those payable to Delta College, have been computed on the basis of formulae suggested by Don Carlyon, and a three-page document from the Delta Business Manager was distributed.

No action is asked on the proposed budget at the present time. It is submitted for consideration and for further discussion. It is also the intention of the President to prepare an interim budget for the period of time before September 1, 1964, and to bring this to an early meeting of the Board.

- 4.) The President indicated that he would need additional personnel and mentioned the name of Samuel Levine who has served three years on the staff of Delta College as a Professor of Chemistry. Dr. Levine would be able to serve in both administrative and teaching functions, and could move either into full-time teaching or administration at a later date. It was agreed that his name would be considered further at another meeting.
- 5.) The President presented the draft of a Retirement Program with the Teachers Insurance and Annuity Association. It was suggested

that a draft of this proposal be submitted to Lloyd Bartlett for his opinion.

- 6.) Bill Groening explained his re-draft of a proposed cooperative agreement between Delta and Saginaw Valley College. It was agreed that this draft should be considered by the Delta Board at their earliest convenience.
- 7.) A design for a College Seal, prepared by Alden Dow, was presented. It was agreed that this design should be mimeographed and distributed to members of the Board.

On motion, the meeting adjourned.

Recorded by

*Samuel D. Marble*

Samuel D. Marble  
President Elect

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Att.