

# APA Format: References



Writing Center

989-964-6061, [www.svsu.edu/writingcenter](http://www.svsu.edu/writingcenter)

This handout is based on the *Publication Manual of the American Psychological Association*, Sixth Edition, 2010.

## General Guidelines:

- Start **References** on a new page, continuing the running head and page number; center the word References at the top
- Include the sources cited in the text, except for interviews and other non-retrievable data
- **Alphabetize** by the first word of the reference (the last name of the first author, or the first significant word of a corporate author, or the first significant word of the title if the work has no author). Use **initials only** for author's first and middle names
- Each entry also includes the year of publication, title, and publishing information
- APA uses a hanging indent: The first line of each reference aligns with the margin; subsequent lines are indented

## Conventions:

- Use **periods** between elements and at the citation end (except after website URLs)
- **Do not use quotation marks** around article titles
- Use **commas** between the names of multiple authors and the **ampersand (&)** before the last author's name
- Capitalize only the **first word** (and the first word after a colon) of the titles of articles and books
- Capitalize all **proper names** and **periodical titles**
- If it is available, include a journal issue number (in parentheses) after the volume number
- Maintain **double-spacing** (examples below are single-spaced only to conserve space)

## Microsoft Office 2007 notes:

- The basic APA template in Office 2007 does not include a field for journal volume and issue number; add these manually or click the box for "Show All Bibliography Fields" for a complete template. Volume number and issue number (if available) are necessary when citing journal articles
- Change the title of the page that lists sources to References. (It should **not** be Bibliography)

Examples (single-spaced here to conserve space):

### Book:

Porth, C. (2005). *Pathophysiology: Concepts of altered health states*. Philadelphia, PA: Lippincott, Williams and Wilkins.

### Journal article:

Gupta, A. K., & Govindajaran, V. (2000). Managing global expansion: A conceptual framework. *Business Horizons*, 43(2), 45-54.

### Government publication:

United States Nuclear Regulatory Commission. (2002). *Standard plan for the review of a reclamation plan for mill tailings sites under Title II of the Uranium Mill Tailings Radiation Control Act*. Washington, DC: U.S. Government Printing Office.

### Newspaper article:

French, H. W., & Wong, E. (2008, May 16). In departure, China invites outside help. *The New York Times*, p. A1.

### Article or chapter in an edited book:

Enslin, P., & Pendlebury, S. (2002). Representation, identification and trust: Towards an ethics of educational research. In M. McNamee & D. Bridges (Eds.), *The ethics of educational research* (pp. 361-370). Oxford, England: Blackwell Publishing.

### DVD:

Horberg, W., Parkes, W. (Producers), & Forster, M. (Director). (2007). *The kite runner* [DVD]. United States: Dreamworks Video.

### Unsigned entry in a reference book:

Acoustic. (1989). In J. Simpson (Ed.), *The Oxford English dictionary* (2nd ed., Vol. 1, p. 112). New York, NY: Oxford University Press.

### Review of a book:

Felten, P. (2002). Taking Haiti seriously [Review of the book *Taking Haiti: Military occupation and the culture of U.S. imperialism, 1915-1940* by M. Renda]. *Reviews in American History*, 30(3), 471-476.

### Sample References page:

SHORTENED TITLE	Page number
References	
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