

<b>General Order 11-1</b>
<b>Crime Alert - Addendum to Notification to SVSU Community Regarding Immediate Threats Notices In the Emergency Response Plan</b>
Effective Date: March, 2011 Date Review: December, 2013

### Timely Warning Notices

The SVSU University Police Chief or a designee will develop timely warning notices for the University Community to notify members of the community about serious crimes against people that occur on campus, where it is determined that the incident may pose an ongoing threat to members of the SVSU community. These warnings will be distributed if the incident is reported either to SVSU directly or to SVSU indirectly through a campus security authority or Saginaw County Dispatch.

University Police issues/posts timely warnings for incidents of

- Murder
- Aggravated assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case by case basis to determine if the individual is believed to be an on-going threat to the larger SVSU community)
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a timely warning, but will be assessed on a case by case basis)
- Sexual assault (considered on a case by case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the SVSU Police Department)
- Major incidents of arson
- Other crimes as determined necessary by the Chief of Police, or his or her designee in his or her absence.

SVSU will draft an email containing the proposed timely warning and forward it to Media Relations. Media Relations will review and revise the text as needed, and then transmit the email containing the timely warning to the University Community as a blast email. Updates to the SVSU community about any particular case resulting in a crime alert also may be distributed electronically via blast email or posted on the University's Web site.

At the same time SVSU forwards the email containing the proposed timely warning to Media Relations, SVSU will also forward it to the Executive Vice President of Administration and Business Affairs, or his designee, for their review and possible distribution to staff as they deem necessary and appropriate. Timely warnings may also be posted in campus buildings, when deemed necessary and are filed in the case jacket with the corresponding incident report.

The University Police does not issue timely warnings for the above listed crimes if:

1. The University Police apprehend the subject(s) and the threat of imminent danger for members of the SVSU community have been mitigated by the apprehension.

2. If a report was not filed with University Police or if the University Police was not notified of the crime in a manner that would allow the department to post a “timely” warning for the community. A general guideline will include a report that is filed more than five days after the date of the alleged incident which may not allow the University Police to post a “timely” warning to the community. This type of situation will be evaluated on a case by case basis.

The department also maintains a daily crime log which is normally updated each business day and contains all crimes reported to the University Police. The information is posted on the university’s Web site. [www.svsu.edu/universitypolice](http://www.svsu.edu/universitypolice) .