

PUBLIC SCHOOL ACADEMY COMPETITIVE MINI-GRANT APPLICATION

JANUARY – JUNE 2012

Competitive Priorities:

These funds may **not** be used to supplant ongoing budget expenditures.

One grant per charter is available.

Your project **must**:

- detail student need.
- support/align to your PSA School Improvement Plan (*identifying specific goals that will be addressed*).
- have a high probability of directly improving student achievement.
- be aligned with all Michigan Department of Education requirements concerning curriculum (*identifying specific GLCEs, HSCCEs, etc. that are addressed and/or reinforced*).
- use research-based best practice.
- be broad in scope, i.e. not limited to just one classroom

Eligible Applicants:

Eligibility is dependent upon SVSU's receipt of all previous year mini-grant expenditure reports and your updated School Improvement Plan.

Application Deadline:

January 13, 2012 – Applications will not be accepted after the due date.

Application Contents:

1. **Cover Sheet** – Must include all contact information for the school and individual(s) responsible for the proposed project.
2. **Proposal** – Narrative (1 page maximum)
Specifically address at least the following:
 - A. Explain the project – what are you going to do and how does that address the priorities above?
 - B. Project specifics:
 - Goals and objectives – expected outcomes?
 - Staff responsibilities – who is doing what?
 - Project population – who will benefit from the project?
 - Evaluation – how will you measure the success of the project?

3. **Detailed budget** for your project.

Categories (minimum):

Contracted Services: Consultants, Substitutes, Professional Development
(workshops/conferences), Travel, etc.

Non-Personnel Expenses: Supplies, Equipment, etc.

Other: (Explain)

For example: Supplies Total: \$95.52

Drawing tools: 4pc set \$12.89 x 4 = \$51.56; Drafting paper: 9 x 12 pad \$10.99 x 4 =
\$43.96

4. **Assurances Page** – Original signatures of principal and all staff involved in project.

Application Review:

All applications will be reviewed by a SUPO Grant Review Team. Determinations will be made by January 20, 2012. A project evaluation/report will be required upon completion of the project or by 6/30/2012, whichever comes first.