

7400 Bay Road
University Center, Michigan 48710
August 24, 2002

Ms. Stephanie Sheppard
Recruiting Specialist
Pacific Financial Corporation
1120 Stillwell Avenue, PO Box 2110
Troy, MI 48084

Dear Ms. Sheppard:

Please consider my enclosed resume as my application to the Financial Planner position with Pacific Financial Corporation. I learned of this opportunity while visiting your company's website. The opportunity to work for a multinational corporation that emphasizes community development and cultivates a team environment is very exciting.

My enclosed resume outlines my educational and professional experience. During my internship with Machuta, Halm, and McLeod, I learned to thrive in a fast-paced environment. An important lesson I learned during this experience was that when each team member is motivated to do his or her best and to support each other, great challenges become exciting instead of daunting. Our team not only met our division's output goals, but also received recognition for our high level of accuracy. I look forward to joining the Pacific Financial Corporation team and contributing to its success.

Thank you in advance for your time and consideration. I would like to schedule a personal interview. Please contact me at 989.964.4954 or at oratsstudent@svsu.edu.

Sincerely,

Susan Student

Susan Student

Enclosure: Resume