

NOTE TAKER REQUEST

NAME: _____ DATE: _____

CLASS: _____

INSTRUCTOR: _____

PROCEDURES

- ▶ Request note taking assistance through Disability Services
- ▶ Fill out request form and pick-up NCR paper
- ▶ Meet with faculty prior to class beginning and give NCR paper
- ▶ Return this form to Disability Services after two weeks with name and address of volunteer

Volunteer's Name: _____

Address: _____

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